

# 2017 ANNUAL REPORT



WHERE  
PEOPLE CARE



# In Memoriam

*This page  
is dedicated  
In Loving  
Memory...  
of our departed  
members who  
have touched  
our lives*



Cathie Billhardt



Ruth Bjelland



Chuck Cornwell



Albert Lloyd Hensley, JR



Nancy Johnson



Ruth Larimer



Ed Mason



Dr. Bill Morris



Karen Moses



Mike Roper



Nancy Stamper



Jack & Barbara Stine



Beverly Thorne

# Westminster Presbyterian Church

8955 Columbia Avenue, Munster, IN 46321

phone: 219-838-3131 website: [wpcmunster.org](http://wpcmunster.org)

## **Our Mission Statement:**

Westminster is a community where people of all ages are transformed  
by God's love to serve and grow as disciples of Jesus.



## **Staff:**

Pastor	Rev. Quincy Worthington	<a href="mailto:quincyaw@gmail.com">quincyaw@gmail.com</a>
Building Manager	Robert Anselmo	<a href="mailto:buildingmgr@wpcmunster.org">buildingmgr@wpcmunster.org</a>
Christian Education Director	Shari LeMonnier	<a href="mailto:shari@sharilemonnier.com">shari@sharilemonnier.com</a>
Communication Coordinator	Jeff Whitney	<a href="mailto:jwhitney@wpcmunster.org">jwhitney@wpcmunster.org</a>
Contemporary Music Director	Chris Gloff	<a href="mailto:chrisgloff@sbcglobal.net">chrisgloff@sbcglobal.net</a>
Executive Assistant	Gina Nida	<a href="mailto:gnida@wpcmunster.org">gnida@wpcmunster.org</a>
Financial Secretary	Dawn DalSanto	<a href="mailto:dawndalsanto@gmail.com">dawndalsanto@gmail.com</a>
Music Director	Verdeen Strain	<a href="mailto:vastrain@wpcmunster.org">vastrain@wpcmunster.org</a>
Parish Nurse	Darlene Smith	call the church 219-838-3131
Preschool Director	Tricia Shelton	<a href="mailto:preschool@wpcmunster.org">preschool@wpcmunster.org</a>

## **Corporation Officers:**

President	Doug Williams	<a href="mailto:dpwilliams8707@sbcglobal.net">dpwilliams8707@sbcglobal.net</a>
Vice President	Mike Moses	<a href="mailto:mjm1170@comcast.net">mjm1170@comcast.net</a>
Treasurer	Steve Coxhead	<a href="mailto:scoxhead@comcast.net">scoxhead@comcast.net</a>

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# Westminster Presbyterian Church

## AGENDA FOR THE **ANNUAL** **MEETING**

OF THE CONGREGATION

January 28, 2018

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Opening Prayer	Rev. Quincy A. Worthington, Moderator
Adoption of Docket	James Yackel, Clerk
Approval of the Minutes of 2017	James Yackel, Clerk
In Memoriam	James Yackel, Clerk
Election of Officers	Belva Knight, Chair, Nominating Committee
Meeting of the Corporation	Douglas Williams, President
Review of Terms of Call	Douglas Williams, President
Report of Treasurer	Steve Coxhead, Treasurer
Report of Audit Committee	Terry Quinn, Audit Committee
Election of Trustees and Auditors	Belva Knight, Chair, Nominating Committee
2017 in Review	Douglas Williams, President & Rev. Quincy Worthington
Other Business	

### **Adjournment of the Annual Meeting with Unison Prayer**

**Eternal God, we thank you for calling us by name. In you we live and move and grow. We pray for churches and Christians throughout the world. Remind us of our common foundation in Christ. May we grow together in faith and in love, until we attain that unity which is your will. Send down your Spirit so that we may know Jesus and bear witness to our life and unity in him. May we know the mind of Christ in order to speak God's wisdom everywhere. Strengthen us to work towards peace and reconciliation in church and society. We pray for all churches which are experiencing change – growth or struggle, reconciliation or conflict. Inspire and strengthen them in works of witness and service. Build us together in Christ, make us your dwelling place. Amen**

## 2018 ELECTION BALLOT

### **Elders Session class of 2021 (vote for five)**

- ☐ ) Debbe Blue
- ☐ ) Sandy Kauffman
- ☐ ) Tom Ogren
- ☐ ) David Radovich
- ☐ ) Wally Richardson

### **Youth Elder (one year term)**

- ☐ ) Natalie Cangiano

### **Deacons class of 2021 (vote for eight)**

- ☐ ) Jean Dixon
- ☐ ) Audrey Fuhs
- ☐ ) Conrad Harris
- ☐ ) Adam Keefner
- ☐ ) Mary Lomey
- ☐ ) Phil Madgiak
- ☐ ) Marion Ray
- ☐ ) Kristin Smith

### **2year term – class of 2020 (vote for 1)**

- ☐ ) Adrian Magnus

### **1 year term – class if 2019 (vote for 1)**

- ☐ ) Marianne Comstock

### **Nominating Committee for 2019 (vote for four)**

- ☐ ) Dennis Orr
- ☐ ) Jim McNabney
- ☐ ) Nancy Echterling
- ☐ ) Mary Lou DiCostanzo

### **Alternates for Nominating Committee for 2019 ( vote for 2)**

- ☐ ) Jane Bomberger
- ☐ ) Sonja Ross

### **Auditor 2021 (vote for 1)**

John Sannito

### **Preschool Board (vote for 1)**

Julie Whitney

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### **AGENDA ITEM:**

#### **Approval needed for:**

#### **Associate Pastor Nominating Committee:**

Ann Williams  
Dave Dawes  
Barbara Terpstra  
Ed Harrison  
Nicole Nita  
Ben Shelton  
Bill Cangiano  
Sandy Kauffman

Westminster Presbyterian Church, Munster, Indiana  
**Minutes of the Congregation meeting January 22, 2017**

The meeting was called to order in the Sanctuary at 6:10 p.m. by Moderator Quincy A. Worthington. Pastor Quincy opened the meeting with a prayer. A quorum was present. Clerk Jim Yackel offered a tribute to those members who died during 2016.

The meeting recessed at 6:15 p.m. at which time the Corporation meeting convened. Minutes of the January 24, 2016 meeting and the September 25, 2016 meeting of the congregation were approved.

President Douglas Williams reported that no change in the Terms of Call for Pastor Worthington were recommended at this time.

Treasurer's report: Treasurer Steve Coxhead reported that income in 2016 was \$668,820 or 104% of the projected budget while expenses were \$588,693 or 91% of the budget. Since salaries were 66% of the budget and because there were several staff vacancies in 2016 the income surplus is easily explained.

The 2017 budget as presented is again a balanced budget which totals \$643,221.

Audit Committee report: Terry Quinn presented the Audit report which had no issues of concern and just two recommendations for improved accountability. One recommendation was for more detail when making travel request approval and the other to consider additional credit cards issued to staff so that individual expenses could be tracked more easily.

The chair of the nominating committee, Charles Lansdowne, presented the slate of officers as follows: Elders – Class of 2020 Patty Dawes, Sue Harrison, Frank Berzinis, Merit Lemke, Kelly Rhodes. Youth Elder (one year term) Grace Iwachiw.

Deacons – Class of 2020 Betsy Cameron, Barb Flanigan, Vanessa Chapa, Sally Van Bokkelen, Susan Johns, Rebecca McCauley, Ruth Fauth, Doug Johnson, Renee Castro (two year term)

Nominating Committee – Robin Webber, Wendy Borbely, Janet Krieger, Jean Dixon. Alternates Donna Williamson, John Karcher.

Pre-School Board – Renee Castro.

Auditor – Class of 2020 Terry Quinn (two year term), Jerry Pearson (three year term).

There was a motion to approve the slate of nominees. Motion carried.

The Corporation meeting closed at 6:40 p.m. at which time the congregation meeting reconvened.

President Douglas Williams reviewed the major accomplishments of WPC during 2016. The major points were the decision to call an assistant/associate pastor. The invitation Sundays during October. The Eric Estill memorial run and the Mission support which was generated. Forward planning to use small groups for growth of discipleship.

Pastor Quincy noted that we were a community founded in Christ and that our goals and vision remained consistently focused in Christ. He also praised the work of our volunteers which are exceptional. It was noted by a congregation member that the audit report had not been formally approved. A motion was made and seconded to approve the audit report. Motion passed.

The meeting closed with corporate prayer at 6:55 p.m.

Respectfully submitted,

Jim Yackel, Clerk

Quincy A. Worthington, Pastor

Douglas Williams, Corp. President

Westminster Presbyterian Church, Munster, Indiana  
**Minutes of the Congregation meeting April 30, 2017**

Pastor Quincy A. Worthington opened the meeting with prayer at 11:55a.m. There was a quorum present. Session scheduled this special meeting for the purpose of considering a Call to Rev. Beau Brown for the position of Associate Pastor at Westminster Presbyterian Church, Munster Indiana.

Barb Robbins, chair of the APNC, reported for the APNC. After introducing Rev. Brown she recommended that WPC call Rev. Brown to fill the position of Associate Pastor.

Rev. Brown gave a brief review of his faith journey and described his wife and children. The floor was opened for questions from the congregation. John Castro asked why Rev. Brown was leaving his current church. Rev. Brown said that he wanted to focus on Youth Ministry and serve as staff rather than be head of staff in a smaller congregation.

The terms of call were presented. A compensation package which totaled \$68,425 that included health insurance and retirement was described. Responsibilities are to the Youth Program, Missions, and preaching once each month.

Laura Shields asked what his schedule would be like. Pam Ytri asked if he would preach once each month and if he would also do visitation. Darlene spoke to the need to "Do It Now". Pastor Quincy said he looked forward to having a colleague who shares his vision and has new ideas. Tim Sweeney asked if WPC would expand our offering of worship services.

There was a call of the question. There was unanimous approval to extend the call.

Pastor Brown closed the meeting with prayer.

Respectfully submitted,  
Jim Yackel, Clerk

Westminster Presbyterian Church, Munster, Indiana  
**Minutes of the Congregation meeting October 26, 2017**

Pastor Worthington opened the meeting with prayer. There was a quorum present. Session called the meeting for the purpose of accepting the resignation of Rev. Beau Brown and dissolving the call of Rev. Brown as Associate Pastor of Westminster Presbyterian Church.

Donna Williamson moved that WPC accept the resignation of Rev. Brown and dissolve the call to Rev. Brown as Associate Pastor. The motion carried.

The meeting adjourned with closing prayer by Pastor Worthington.

Respectfully submitted,  
Jim Yackel, Clerk

# Westminster Presbyterian Church

## Profit & Loss Budget vs. Actual

### January through December 2017

10:21 AM  
1/3/2018  
Cash Basis

Ordinary Income/Expense	Dec 17	Jan - Dec 17	Budget	% of Budget	2018 Budget
Income					
OFFERINGS					
4010.01 • Offering/Members-Operating	61,683.18	585,316.85	573,512.04	102.1%	548300
4013.01 • Loose Offering	2,801.18	17,843.14	18,000.00	99.1%	18000
4020.01 • 2017 Prepaid Operating Pledges	0.00	26,783.96	26,783.96	100.0%	85000
4050.01 • Per Capita	280.00	7,302.00	9,200.00	79.4%	9000
4060.01 • Facilities Usage	620.00	5,853.00	7,200.00	81.3%	7200
4100.01 • Interest Inc-operating	5.17	62.02	25.00	248.1%	0
4400.01 • Preschool Registration Fees	0.00	7,655.00	8,000.00	95.7%	7500
8217.01 • Summer Program/Fees Collected	0.00	1,317.00	500.00	263.4%	0
Total OFFERINGS	65,389.53	652,132.97	643,221.00	101.4%	675,000.00
Total Income	65,389.53	652,132.97	643,221.00	101.4%	
Gross Profit	65,389.53	652,132.97	643,221.00	101.4%	
Expense					
BUILDING & GROUNDS					
6020.01 • Telephones	710.57	4,671.63	4,150.00	112.6%	4150
6030.01 • Building and Grounds Supplies	506.99	9,723.02	6,550.00	148.4%	6550
6040.01 • Maintenance	5,556.73	16,607.07	26,050.00	63.8%	26050
6070.01 • Coffee	254.37	2,450.76	1,250.00	196.1%	2000
6130.01 • Utilities	3,557.52	56,931.08	46,000.00	123.8%	46000
6210.01 • Insurance	542.25	12,303.50	26,000.00	47.3%	26000
Total BUILDING & GROUNDS	11,128.43	102,687.06	110,000.00	93.4%	110,750.00
CHRISTIAN EDUCATION					
8200.01 • Curriculum	10.43	303.63	1,200.00	25.3%	1200
8205.01 • C.E. Supplies	154.08	1,574.12	1,500.00	104.9%	1500
8218.01 • Summer Programming	0.00	2,794.49	1,500.00	186.3%	1500
8220.01 • Leadership Training	460.00	1,186.00	1,000.00	118.6%	1000
8230.01 • Adult Education	0.00	2,800.00	3,550.00	78.9%	3550
8250.01 • Family Ministry	0.00	979.59	1,000.00	98.0%	1000
Visual Arts					
8255.01 • Lenten Programming	0.00	238.67	250.00	95.5%	250
Total CHRISTIAN EDUCATION	624.51	9,876.50	10,000.00	98.8%	11,000.00
EVANGELISM & MEMBERSHIP					

8415.01 • New Members - Name Tags	0.00	333.20	450.00	74.0%	450
8420.01 • P.I.E. Ministry	109.90	366.69	600.00	61.1%	600
8425.01 • Evangelism	0.00	630.95	800.00	78.9%	800
8429.01 • Child Care / New Member Class	0.00	0.00	150.00	0.0%	150
<b>Total EVANGELISM &amp; MEMBERSHIP</b>	<b>109.90</b>	<b>1,330.84</b>	<b>2,000.00</b>	<b>66.5%</b>	<b>2,000.00</b>
<b>MISSIONS</b>					
8625.01 • Habitat for Humanity	0.00	4,748.09			
8670.01 • St. Andrew's Society	0.00	500.00			
8671.01 • St. Andrews Donations	0.00	0.00	500.00	0.0%	
8699.01 • Special Needs Mission	0.00	2,250.00			
8700.05 • Budget Missions	22,325.00	23,220.36	29,500.00	78.7%	30000
<b>Total MISSIONS</b>	<b>22,325.00</b>	<b>30,718.45</b>	<b>30,000.00</b>	<b>102.4%</b>	<b>30,000.00</b>
<b>STAFF SALARIES &amp; EXPENSES</b>					
5010.01 • Pastor Salary	3,397.70	44,170.10	44,170.00	100.0%	47261.9
5011.01 • Pastor Auto Allowance	155.31	1,342.99	3,090.00	43.5%	3090
5012.01 • Pastor Benefits	2,316.85	27,802.20	27,803.00	100.0%	30155.7
5013.01 • Pastor Housing Allow	2,461.52	32,000.00	32,000.00	100.0%	34240
5014.01 • Pastor's Continuing Ed	47.02	2,814.45	2,060.00	136.6%	2060
5015.01 • Pastor's Vouchered Expenses	135.98	1,384.12	2,020.00	68.5%	2020
5020.01 • Director of C.E.'s Salary	2,324.40	30,217.20	30,217.20	100.0%	31124
5023.01 • Director of C.E.'s Cont. Educa	0.00	1,000.00	1,000.00	100.0%	1000
5030.01 • Director of Music's Salaries	1,992.00	25,896.00	25,896.00	100.0%	26672.88
5035.01 • Music Team Leader Salaries	1,090.84	14,180.92	14,181.00	100.0%	14325.24
5050.01 • Building Manager's Salary	2,504.00	32,552.00	32,552.00	100.0%	33528.56
5052.01 • Building Manager Insurance	2,115.12	2,115.12	6,960.54	30.4%	7342
5055.01 • Part-Time Custodians	3,442.05	37,790.04	30,000.00	126.0%	40000
5060.01 • Parish Nurse's Salary	826.40	10,743.20	10,743.00	100.0%	11065.29
5080.01 • Associate Pastor Salary	1,038.46	13,499.98	14,538.44	92.9%	13500
5081.01 • Continuing Ed Expenses	0.00	504.60	1,167.00	43.2%	1000
5082.01 • Housing Allowance	692.31	9,000.03	9,692.34	92.9%	9000
5083.01 • Benefits - Pastor	1,368.75	9,581.25	4,989.64	192.0%	8226
5084.01 • Vouchered Business Expenses	9.46	101.75	1,167.00	8.7%	1000
5085.01 • Vouchered Automobile Exp	0.00	0.00	1,750.00	0.0%	1500
5100.01 • Executive Assistant- Salary	3,076.92	39,999.96	40,000.00	100.0%	41200
5101.01 • Executive Assistant - Ben	589.66	6,960.54	6,960.54	100.0%	7342
5103.01 • Executive Assistant Cont. Ed	0.00	0.00	1,000.00	0.0%	1000
5110.01 • Communication Specialist	2,160.00	28,080.00	28,080.00	100.0%	28922.4
5112.01 • Background Checks	0.00	0.00	300.00	0.0%	300
5121.01 • Substitute Pastor	100.00	300.00			0
5131.01 • Child Care- Sunday Only	175.00	3,710.00	3,500.00	106.0%	3500

5310.01 · Fica-Church Share	1,251.25	15,647.74	14,754.36	106.1%	15265
5320.01 · Medicare-Church Share	292.61	3,666.43	4,903.94	74.8%	3193
8501.01 · Accounting	1,575.00	20,475.00	20,475.00	100.0%	21089
<b>Total STAFF SALARIES &amp; EXPENSES</b>	<b>35,138.61</b>	<b>415,535.62</b>	<b>415,971.00</b>	<b>99.9%</b>	<b>439,922.97</b>
<b>STEPHEN MINISTRY</b>					
8700.01 · Stephen Ministry	0.00	375.00	225.00	166.7%	225
8705.01 · Stephen Ministry Library	0.00	0.00	225.00	0.0%	225
<b>Total STEPHEN MINISTRY</b>	<b>0.00</b>	<b>375.00</b>	<b>450.00</b>	<b>83.3%</b>	<b>450.00</b>
<b>WORSHIP &amp; MUSIC</b>					
5040.01 · Organist's Wages	200.00	1,680.00	2,000.00	84.0%	2000
5045.01 · Pianist's Wages	0.00	3,800.00	2,200.00	172.7%	5855
5151.01 · Singer	0.00	50.00	2,000.00	2.5%	5150
8105.01 · Lent - Easter	0.00	889.02	300.00	296.3%	1000
8110.01 · July Outdoor Worship	0.00	375.00	425.00	88.2%	425
8115.01 · Advent Com. - Living Nativity	1,188.31	1,540.30	900.00	171.1%	1500
8120.01 · Special Instrumentalists	50.00	420.00	125.00	336.0%	500
8130.01 · W & M Committee Expenses	0.00	0.00	50.00	0.0%	50
8140.01 · Choir Music/Supplies	0.00	424.56	600.00	70.8%	600
8150.01 · Piano and Organ Tuning	0.00	835.00	1,000.00	83.5%	1000
8154.01 · Contemporary Music Supplies	536.44	645.80	480.00	134.5%	650
8155.01 · Communion Supplies	0.00	0.00	150.00	0.0%	150
8160.01 · Handbell Supplies	0.00	10.07	45.00	22.4%	45
8190.01 · Membership Fees-Music Org.	0.00	80.00	75.00	106.7%	75
8196.01 · Licenses Fees	0.00	991.64	650.00	152.6%	1000
<b>Total WORSHIP &amp; MUSIC</b>	<b>1,974.75</b>	<b>11,741.39</b>	<b>11,000.00</b>	<b>106.7%</b>	<b>20,000.00</b>
<b>YOUTH PROGRAMS</b>					
8240.01 · Middlers	0.00	552.49	600.00	92.1%	2500
8245.01 · High School	0.00	313.71	975.00	32.2%	500
8249.01 · Youth Supplies	249.99	567.37	300.00	189.1%	1300
8253.01 · Volleyball	0.00	500.00	325.00	153.8%	200
8265.01 · Confirmation	0.00	981.31	150.00	654.2%	1000
8270.01 · Transportation	0.00	1,102.17	650.00	169.6%	5,500.00
<b>Total YOUTH PROGRAMS</b>	<b>249.99</b>	<b>4,017.05</b>	<b>3,000.00</b>	<b>133.9%</b>	
<b>7000 · OFFICE EXPENSES</b>					
7015.01 · Software Fees	0.00	1,585.96	1,250.00	126.9%	1600
7020.01 · Offering Envelopes	0.00	945.09	825.00	114.6%	825
7030.01 · Postage	249.00	2,048.40	1,525.00	134.3%	1525
7040.01 · Bulk Mail Postage/ Supplies	0.00	215.99	425.00	50.8%	425
7050.01 · Office Supplies	182.22	2,866.31	1,400.00	204.7%	2850
7060.01 · Toner & Ink	0.00	518.33	300.00	172.8%	500

7070.01 • Paper	0.00	681.23	925.00	73.6%	925
7080.01 • Office Equipment	663.16	663.16			
7090.01 • Office Machine Maintenance	1,158.54	10,064.62	5,960.00	168.9%	6960
7220.01 • Equipment	233.23	3,335.77	2,315.00	144.1%	2315
7230.01 • Repair/ Upgrade	0.00	0.00	75.00	0.0%	75
Total 7000 • OFFICE EXPENSES	2,486.15	22,924.86	15,000.00	152.8%	18,000.00
7100 • MARKETING / PUBLIC RELATIONS					
7100.01 • Communication Supplies	0.00	575.00	300.00	191.7%	300
7110.01 • Newspaper Advertising	0.00	435.00	750.00	58.0%	750
7150.01 • Web Page	82.00	902.00	1,250.00	72.2%	1250
Total 7100 • MARKETING / PUBLIC RELATIONS	82.00	1,912.00	2,300.00	83.1%	2,300.00
8300 • MISCELLANEOUS					
8300.01 • Session Expense	953.55	1,111.66	1,000.00	111.2%	1000
8310.01 • Miscellaneous - Other	505.91	2,379.42	1,950.00	122.0%	1950
8330.01 • PNC Expense	0.00	4,382.15	14,550.00	30.1%	7500
8350.01 • PayPal Fees and Charges	225.99	1,970.62	1,500.00	131.4%	1500
8900.01 • Stewardship Supplies	71.32	1,191.87			
9200.01 • Per Capita Assessment	1,898.54	22,782.78	22,000.00	103.6%	23000
9500.01 • Interest Expense-Operating	0.00	-235.99	1,000.00	-23.6%	1000
Computers					4050
9510.01 • State Date Checks	0.00	214.48			
Total 8300 • MISCELLANEOUS	3,655.31	33,796.99	42,000.00	80.5%	40,000.00
8800 • HEALTH & HEALING					
8803.01 • Library	0.00	36.45	170.00	21.4%	170
8805.01 • Health & Healing Educational Pr	0.00	381.15	550.00	69.3%	550
8810.01 • Family Needs	0.00	339.52	480.00	70.7%	480
8820.01 • Prgrams and Prayer Helps	0.00	152.73	300.00	50.9%	300
Total 8800 • HEALTH & HEALING	0.00	909.85	1,500.00	60.7%	1,500.00
Total Expense	77,774.65	635,825.61	643,221.00	98.9%	681,422.97
Net Ordinary Income	-12,385.12	16,307.36	0.00	100.0%	
Net Income	-12,385.12	16,307.36	0.00	100.0%	

**WPC Financial Snapshot  
For the Period Ending 12/31/17**

	<u>Month of December</u>	<u>Year to Date 2017</u>	<u>Same Period 2016</u>	<u>Same Period 2015</u>
Operating Revenue	\$ 65,389.53	\$ 652,132.97	\$ 668,820.38	\$ 675,738.92
Operating Expenses	<u>77,774.65</u>	<u>635,825.61</u>	<u>588,693.05</u>	<u>716,514.40</u>
Surplus/(Deficit)	\$ (12,385.12)	\$ 16,307.36	\$ 80,127.33	\$ (40,775.48)

2017

	<u>Actual Year to Date</u>	<u>Budget Year to Date</u>
Operating Revenue	\$ 652,132.97	\$ 643,221.00
Operating Expenses	<u>635,825.61</u>	<u>643,221.00</u>
Surplus/(Deficit)	\$ 16,307.36	\$ -

**Westminster Presbyterian Church  
Treasurer's Report  
For the Month Ended December 31, 2017**

**Executive Summary**

**Operations:**

	<u>Month of December</u>	<u>Year to Date December</u>
Operating Revenues	\$ 65,389.53	\$ 652,132.97
Operating Expenses	77,774.65	635,825.61
Excess / (Deficit)	<u>\$ (12,385.12)</u>	<u>\$ 16,307.36</u>

	<u>Month of December</u>	<u>Month of November</u>	<u>Month of October</u>
Operating Revenues	\$ 65,390	\$ 42,723	\$ 68,201
Operating Expenses	77,775	54,177	54,457
Excess / (Deficit)	<u>\$ (12,385)</u>	<u>\$ (11,454)</u>	<u>\$ 13,744</u>

**Cash on Hand at December**

Operating Fund		\$119,260.01
2018 Prepaid Pledges		85,047.00
Line of Credit		-
		<u>\$ 204,307.01</u>
Dietrich Bequest	\$ 139,138.09	
		\$ 139,138.09
Preschool Funds	\$37,385.10	
		<u>37,385.10</u>
Restricted Funds	<u>\$353,539.78</u>	
		<u>353,539.78</u>
Memorial Garden Fund		31,896.93
Total		<u><u>\$ 766,266.91</u></u>

**Remaining Debt:**

Line of Credit	\$ -
Centier Bank - Construction Loan	-
Total	<u><u>\$ -</u></u>
	<u><u>\$ -</u></u>

revised

**Westminster Presbyterian Church**  
**Profit & Loss Budget vs. Actual**  
January through December 2017

10:21 AM  
01/03/2018  
Cash Basis

	Dec 17	Jan - Dec 17	Budget	% of Budget
<b>Ordinary Income/Expense</b>				
Income				
OFFERINGS				
4010.01 · Offering/Members-Operating	61,683.18	585,316.85	573,512.04	102.06%
4013.01 · Loose Offering	2,801.18	17,843.14	18,000.00	99.13%
4020.01 · 2017 Prepaid Operating Pledges	0.00	26,783.96	26,783.96	100.0%
4050.01 · Per Capita	280.00	7,302.00	9,200.00	79.37%
4060.01 · Facilities Usage	620.00	5,853.00	7,200.00	81.29%
4100.01 · Interest inc-operating	5.17	62.02	25.00	248.08%
4400.01 · Preschool Registration Fees	0.00	7,655.00	8,000.00	95.69%
8217.01 · Summer Program/Fees Collected	0.00	1,317.00	500.00	263.4%
<b>Total OFFERINGS</b>	<b>65,389.53</b>	<b>652,132.97</b>	<b>643,221.00</b>	<b>101.39%</b>
<b>Total Income</b>	<b>65,389.53</b>	<b>652,132.97</b>	<b>643,221.00</b>	<b>101.39%</b>
<b>Gross Profit</b>	<b>65,389.53</b>	<b>652,132.97</b>	<b>643,221.00</b>	<b>101.39%</b>
Expense				
BUILDING & GROUNDS				
6020.01 · Telephones	710.57	4,671.63	4,150.00	112.57%
6030.01 · Building and Grounds Supplies	506.99	9,723.02	6,550.00	148.44%
6040.01 · Maintenance	5,556.73	16,607.07	26,050.00	63.75%
6070.01 · Coffee	254.37	2,450.76	1,250.00	196.06%
6130.01 · Utilities	3,557.52	56,931.08	46,000.00	123.76%
6210.01 · Insurance	542.25	12,303.50	26,000.00	47.32%
<b>Total BUILDING &amp; GROUNDS</b>	<b>11,128.43</b>	<b>102,687.06</b>	<b>110,000.00</b>	<b>93.35%</b>
CHRISTIAN EDUCATION				
8200.01 · Curriculum	10.43	303.63	1,200.00	25.3%
8205.01 · C.E. Supplies	154.08	1,574.12	1,500.00	104.94%
8218.01 · Summer Programming	0.00	2,794.49	1,500.00	186.3%
8220.01 · Leadership Training	460.00	1,186.00	1,000.00	118.6%
8230.01 · Adult Education	0.00	2,800.00	3,550.00	78.87%
8250.01 · Family Ministry	0.00	979.59	1,000.00	97.96%
8255.01 · Lenten Programming	0.00	238.67	250.00	95.47%
<b>Total CHRISTIAN EDUCATION</b>	<b>624.51</b>	<b>9,876.50</b>	<b>10,000.00</b>	<b>98.77%</b>
EVANGELISM & MEMBERSHIP				
8415.01 · New Members - Name Tags	0.00	333.20	450.00	74.04%
8420.01 · P.I.E. Ministry	109.90	366.69	600.00	61.12%
8425.01 · Evangelism	0.00	630.95	800.00	78.87%
8429.01 · Child Care / New Member Class	0.00	0.00	150.00	0.0%
<b>Total EVANGELISM &amp; MEMBERSHIP</b>	<b>109.90</b>	<b>1,330.84</b>	<b>2,000.00</b>	<b>66.54%</b>
MISSIONS				
8625.01 · Habitat for Humanity	0.00	4,748.09		
8670.01 · St. Andrew's Society	0.00	500.00		

	Dec 17	Jan - Dec 17	Budget	% of Budget
8671.01 · St. Andrews Donations	0.00	0.00	500.00	0.0%
8699.01 · Special Needs Mission	0.00	2,250.00		
8700.05 · Budget Missions	22,325.00	23,220.36	29,500.00	78.71%
<b>Total MISSIONS</b>	22,325.00	30,718.45	30,000.00	102.4%
<b>STAFF SALARIES &amp; EXPENSES</b>				
5010.01 · Pastor Salary	3,397.70	44,170.10	44,170.00	100.0%
5011.01 · Pastor Auto Allowance	155.31	1,342.99	3,090.00	43.46%
5012.01 · Pastor Benefits	2,316.85	27,802.20	27,803.00	100.0%
5013.01 · Pastor Housing Allow	2,461.52	32,000.00	32,000.00	100.0%
5014.01 · Pastor's Continuing Ed	47.02	2,814.45	2,060.00	136.62%
5015.01 · Pastor's Vouchered Expenses	135.98	1,384.12	2,020.00	68.52%
5020.01 · Director of C.E.'s Salary	2,324.40	30,217.20	30,217.20	100.0%
5023.01 · Director of C.E.'s Cont. Educa	0.00	1,000.00	1,000.00	100.0%
5030.01 · Director of Music's Salaries	1,992.00	25,896.00	25,896.00	100.0%
5035.01 · Music Team Leader Salaries	1,090.84	14,180.92	14,181.00	100.0%
5050.01 · Building Manager's Salary	2,504.00	32,552.00	32,552.00	100.0%
5052.01 · Building Manager Insurance	2,115.12	2,115.12	6,960.54	30.39%
5055.01 · Part-Time Custodians	3,442.05	37,790.04	30,000.00	125.97%
5060.01 · Parish Nurse's Salary	826.40	10,743.20	10,743.00	100.0%
5080.01 · Associate Pastor Salary	1,038.46	13,499.98	14,538.44	92.86%
5081.01 · Continuing Ed Expenses	0.00	504.60	1,167.00	43.24%
5082.01 · Housing Allowance	692.31	9,000.03	9,692.34	92.86%
5083.01 · Benefits - Pastor	1,368.75	9,581.25	4,989.64	192.02%
5084.01 · Vouchered Business Expenses	9.46	101.75	1,167.00	8.72%
5085.01 · Vouchered Automobile Exp	0.00	0.00	1,750.00	0.0%
5100.01 · Executive Assistant- Salary	3,076.92	39,999.96	40,000.00	100.0%
5101.01 · Executive Assistant - Ben	589.66	6,960.54	6,960.54	100.0%
5103.01 · Executive Assistant Cont. Ed	0.00	0.00	1,000.00	0.0%
5110.01 · Communication Specialist	2,160.00	28,080.00	28,080.00	100.0%
5112.01 · Background Checks	0.00	0.00	300.00	0.0%
5121.01 · Subsitute Pastor	100.00	300.00		
5131.01 · Child Care- Sunday Only	175.00	3,710.00	3,500.00	106.0%
5310.01 · Fica-Church Share	1,251.25	15,647.74	14,754.36	106.06%
5320.01 · Medicare-Church Share	292.61	3,666.43	4,903.94	74.77%
8501.01 · Accounting	1,575.00	20,475.00	20,475.00	100.0%
<b>Total STAFF SALARIES &amp; EXPENSES</b>	35,138.61	415,535.62	415,971.00	99.9%
<b>STEPHEN MINISTRY</b>				
8700.01 · Stephen Ministry	0.00	375.00	225.00	166.67%
8705.01 · Stephen Ministry Library	0.00	0.00	225.00	0.0%
<b>Total STEPHEN MINISTRY</b>	0.00	375.00	450.00	83.33%
<b>WORSHIP &amp; MUSIC</b>				
5040.01 · Organist's Wages	200.00	1,680.00	2,000.00	84.0%
5045.01 · Pianist's Wages	0.00	3,800.00	2,200.00	172.73%
5151.01 · Singer	0.00	50.00	2,000.00	2.5%

	Dec 17	Jan - Dec 17	Budget	% of Budget
8105.01 · Lent - Easter	0.00	889.02	300.00	296.34%
8110.01 · July Outdoor Worship	0.00	375.00	425.00	88.24%
8115.01 · Advent Com. - Living Nativity	1,188.31	1,540.30	900.00	171.14%
8120.01 · Special Instrumentalists	50.00	420.00	125.00	336.0%
8130.01 · W & M Committee Expenses	0.00	0.00	50.00	0.0%
8140.01 · Choir Music/Supplies	0.00	424.56	600.00	70.76%
8150.01 · Piano and Organ Tuning	0.00	835.00	1,000.00	83.5%
8154.01 · Contemporary Music Supplies	536.44	645.80	480.00	134.54%
8155.01 · Communion Supplies	0.00	0.00	150.00	0.0%
8160.01 · Handbell Supplies	0.00	10.07	45.00	22.38%
8190.01 · Membership Fees-Music Org.	0.00	80.00	75.00	106.67%
8196.01 · Licenses Fees	0.00	991.64	650.00	152.56%
<b>Total WORSHIP &amp; MUSIC</b>	<b>1,974.75</b>	<b>11,741.39</b>	<b>11,000.00</b>	<b>106.74%</b>
<b>YOUTH PROGRAMS</b>				
8240.01 · Middlers	0.00	552.49	600.00	92.08%
8245.01 · High School	0.00	313.71	975.00	32.18%
8249.01 · Youth Supplies	249.99	567.37	300.00	189.12%
8253.01 · Volleyball	0.00	500.00	325.00	153.85%
8265.01 · Confirmation	0.00	981.31	150.00	654.21%
8270.01 · Transportation	0.00	1,102.17	650.00	169.57%
<b>Total YOUTH PROGRAMS</b>	<b>249.99</b>	<b>4,017.05</b>	<b>3,000.00</b>	<b>133.9%</b>
<b>7000 · OFFICE EXPENSES</b>				
7015.01 · Software Fees	0.00	1,585.96	1,250.00	126.88%
7020.01 · Offering Envelopes	0.00	945.09	825.00	114.56%
7030.01 · Postage	249.00	2,048.40	1,525.00	134.32%
7040.01 · Bulk Mail Postage/ Supplies	0.00	215.99	425.00	50.82%
7050.01 · Office Supplies	182.22	2,866.31	1,400.00	204.74%
7060.01 · Toner & Ink	0.00	518.33	300.00	172.78%
7070.01 · Paper	0.00	681.23	925.00	73.65%
7080.01 · Office Equipment	663.16	663.16		
7090.01 · Office Machine Maintenance	1,158.54	10,064.62	5,960.00	168.87%
7220.01 · Equipment	233.23	3,335.77	2,315.00	144.09%
7230.01 · Repair/ Upgrade	0.00	0.00	75.00	0.0%
<b>Total 7000 · OFFICE EXPENSES</b>	<b>2,486.15</b>	<b>22,924.86</b>	<b>15,000.00</b>	<b>152.83%</b>
<b>7100 · MARKETING / PUBLIC RELATIONS</b>				
7100.01 · Communication Supplies	0.00	575.00	300.00	191.67%
7110.01 · Newspaper Advertising	0.00	435.00	750.00	58.0%
7150.01 · Web Page	82.00	902.00	1,250.00	72.16%
<b>Total 7100 · MARKETING / PUBLIC RELATIONS</b>	<b>82.00</b>	<b>1,912.00</b>	<b>2,300.00</b>	<b>83.13%</b>
<b>8300 · MISCELLANEOUS</b>				
8300.01 · Session Expense	953.55	1,111.66	1,000.00	111.17%
8310.01 · Miscellaneous - Other	505.91	2,379.42	1,950.00	122.02%
8330.01 · PNC Expense	0.00	4,382.15	14,550.00	30.12%
8350.01 · PayPal Fees and Charges	225.99	1,970.62	1,500.00	131.38%

	<b>Dec 17</b>	<b>Jan - Dec 17</b>	<b>Budget</b>	<b>% of Budget</b>
<b>8900.01 · Stewardship Supplies</b>	71.32	1,191.87		
<b>9200.01 · Per Capita Assessment</b>	1,898.54	22,782.78	22,000.00	103.56%
<b>9500.01 · Interest Expense-Operating</b>	0.00	-235.99	1,000.00	-23.6%
<b>9510.01 · Stale Date Checks</b>	0.00	214.48		
<b>Total 8300 · MISCELLANEOUS</b>	<b>3,655.31</b>	<b>33,796.99</b>	<b>42,000.00</b>	<b>80.47%</b>
<b>8800 · HEALTH &amp; HEALING</b>				
<b>8803.01 · Library</b>	0.00	36.45	170.00	21.44%
<b>8805.01 · Health &amp; Healing Educational Pr</b>	0.00	381.15	550.00	69.3%
<b>8810.01 · Family Needs</b>	0.00	339.52	480.00	70.73%
<b>8820.01 · Prgrams and Prayer Helps</b>	0.00	152.73	300.00	50.91%
<b>Total 8800 · HEALTH &amp; HEALING</b>	<b>0.00</b>	<b>909.85</b>	<b>1,500.00</b>	<b>60.66%</b>
<b>Total Expense</b>	<b>77,774.65</b>	<b>635,825.61</b>	<b>643,221.00</b>	<b>98.85%</b>
<b>Net Ordinary Income</b>	<b>-12,385.12</b>	<b>16,307.36</b>	<b>0.00</b>	<b>100.0%</b>
<b>Net Income</b>	<b>-12,385.12</b>	<b>16,307.36</b>	<b>0.00</b>	<b>100.0%</b>

**Westminster Presbyterian Church  
Memorial Garden  
For the Month Ending December 31, 2017**

		<u>Month</u>	<u>Year to Date</u>
Opening Balance:		\$ 31,896.67	\$ 19,244.07
Income:			
	Contributions	-	1,150.00
	Repayment of Loan from Operating Fund	-	11,500.00
	Bank Interest	0.26	2.86
Total Income:		<u>0.26</u>	<u>12,652.86</u>
Expenses:			
Other Expenses:			
	Additions to Assets		
	Landscaping		
	Repairs		
Total Expenses:		<u>-</u>	<u>-</u>
Closing Balance:		<u>\$ 31,896.93</u>	<u>\$ 31,896.93</u>

Loan Balance Due from Operation Fund	\$0.00
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[illegible]

Westminster Presbyterian Church Restricted Fund Balances															
For Month of December December 31, 2017															
Income / Expense Account Number	Description	Responsibility	Beginning Balance	Contributions	Disbursements	Transfers	Ending Balance								
4102.01 / 2102.01	Church School Offerings	Director of C.E. (Shari LeMonnier)	\$ 349.62				\$ 349.62								
4103.01 / 2103.01	Middler Income	Youth Director- Beau Brown	\$ 10,895.40				\$ 10,895.40								
4103.02 / 2103.02	Middler Mission Activities & Volleyball	Youth Director - B. Brown & Youth Comm	\$ 1,305.76				\$ 1,305.76								
4104.01 / 2104.01	Wedding Fees	Wedding Hostess (Sara Sweeney)	\$ 2,473.98				\$ 2,473.98								
4105.01 / 2105.01	Deacons	Deacons ( Unknown)	\$ 851.17		37.00		\$ 814.17								
4107.01 / 2107.01	Homeless Cooking	Mission Committee (Ed Harrison)	\$ 7,667.21	8,169.00			\$ 15,836.21								
4108.01 / 2108.01	Memorials	Parish Nurse (Darlene Smith)	\$ 18,559.31	75.00			\$ 18,634.31								
4109.01 / 2109.01	Geneva Center	Mission Committee - Giving Tree	\$ -	2,665.00			\$ 2,665.00								
4110.01 / 2110.01	C.E. Director	Director of C.E. (Shari LeMonnier)	\$ 173.00				\$ 173.00								
4112.01 / 2112.01	Westminster Arts	Director of Music ( Verdeen Strain)	\$ 783.40	1,000.00			\$ 783.40								
4113.01 / 2113.01	Legacy Foundation	Director of Music ( Verdeen Strain)	\$ 2,485.17		49.98		\$ 2,435.19								
4114.01 / 2114.01	Hymnals	Mission Committee	\$ 6.34				\$ 6.34								
4115.01 / 2115.01	Bereavement	Director of Music (Darlene Smith)	\$ 1,476.80		463.88		\$ 1,476.80								
4116.01 / 2116.01	Habitat for Humanity	Mission Committee - Giving Tree	\$ (51.12)	515.00			\$ 30,000.00								
4117.01 / 2117.01	Maintenance Reserve	Building & Grounds	\$ 30,000.00				\$ 2,123.96								
4118.01 / 2118.01	Scholarships	Women's Group	\$ 2,123.96				\$ -								
4119.01 / 2119.01	Heart for Africa	Mission Committee - Giving Tree	\$ 50.00	3,495.00			\$ 8,387.73								
4120.01 / 2120.01	Smock Fund	Deacons ( Unknown)	\$ 8,387.73				\$ 1,061.06								
4121.01 / 2121.01	Christian Education	Director of C.E. (Shari LeMonnier)	\$ 1,061.06				\$ 4,044.46								
4122.01 / 2122.01	High School	Youth Director - Beau Brown	\$ 4,044.46				\$ -								
4122.02 / 2122.02	H.S. Mission Activities & Volleyball	Youth Director & Youth Committee	\$ -		75.00		\$ -								
4123.01 / 2123.01	OGH of S & Peacemaking	Mission Committee	\$ 75.00				\$ -								
4124.01 / 2124.01	Visual Arts & Exhibits	Director of C.E. (Shari LeMonnier)	\$ -				\$ 28.58								
4125.01 / 2125.01	WPC Block Party	Session	\$ 28.58	1,227.50	827.50		\$ 1,611.74								
4127.01 / 2127.01	Missions Outreach	Mission Committee	\$ 1,211.74				\$ 30,000.00								
4129.01 / 2129.01	New Initiatives	Session	\$ 30,000.00				\$ 8,148.15								
4131.01 / 2131.01	Living Waters for the World	Unknown	\$ 8,148.15	4,076.00	4,076.00		\$ 2,500.00								
4131.02 / 2131.02	Living Waters - Youth Scholarship	Unknown	\$ 2,500.00				\$ 2,476.71								
4132.01 / 2132.01	St. Andrew Society	Mission Committee	\$ 476.71	2,000.00			\$ 0.05								
4134.01 / 2134.01	Healing Ministry	Parish Nurse (Darlene Smith)	\$ 0.05				\$ 4,475.00								
4135.01 / 2135.01	Stephen Ministry	Stephen Ministry	\$ 4,475.00				\$ 6,073.63								
4136.01 / 2136.01	Westminster Women's Group	Women's Group	\$ 5,025.00	1,548.63	500.00		\$ -								
4137.01 / 2137.01	Kitchen Efficiency Upgrades	Building & Grounds ( Mike Moses)	\$ -		375.00		\$ 1,517.12								
4138.01 / 2138.01	Adult Education	Director of C.E. (Shari LeMonnier)	\$ 1,892.12		12,919.62	(37,385.10)	\$ -								
4140.01 / 2140.01	Preschool	Preschool Director ( Tricia Shelton)	\$ 32,424.22	17,880.50	1,285.00		\$ -								
4142.01 / 2142.01	Sojourner Truth House	Mission Committee - Giving Tree	\$ 500.00	785.00	1,333.00		\$ -								
4143.01 / 2143.01	Greater Hammond Community	Mission Committee - Giving Tree	\$ -	1,333.00	220.00		\$ -								
4144.01 / 2144.01	Hurricane Disaster Relief - Harvey	Mission Committee	\$ 220.00				\$ 8,196.95								
4145.01 / 2145.01	Eric Estill Memorial	Youth Director & Youth Committee	\$ 8,196.95	5,112.00	6,468.05		\$ 6,031.38								
4147.01 / 2147.01	Adopt-a-Family	Deacons ( Unknown)	\$ 7,367.43	1,510.00			\$ -								
4148.01 / 2148.01	Helper International / Kids Peace	Mission Committee - Giving Tree	\$ -	1,510.00			\$ -								
4149.01 / 2149.01	Samaritan Center	Mission Committee - Giving Tree	\$ 45.00	3,130.00	3,175.00		\$ -								
4150.01 / 2150.01	Fair Trade Market	Mission Committee - Giving Tree	\$ 1,463.60	1,985.59	204.82		\$ 3,244.37								
4151.01 / 2151.01	Haven House	Debbie Blue	\$ -	100.00	100.00		\$ -								
4152.01 / 2152.01	Book/Music Ministry	Mission Committee - Giving Tree	\$ 641.42				\$ 641.42								
4153.01 / 2153.01	Eric Estill 5K Run	The Estill Family ( Paula Estill)	\$ 9,794.99				\$ 9,794.99								
4153.02 / 2153.02	Eric Estill 5K Run	The Estill Family ( Paula Estill)	\$ 5,060.59				\$ 5,060.59								
4155.01 / 2155.01	Copier Maintenance Buy Out	Building & Grounds	\$ 10,557.53		10,557.53		\$ -								
4156.01 / 2156.01	Westminster Quilters	Westminster Quilters ( Cathy Bomberger)	\$ 568.07	400.00			\$ 968.07								
4166.01 / 2166.01	Capital Fund	Session	\$ 107,716.02	48,557.00	1,057.58		\$ 155,215.44								
4168.01 / 2168.01	Camels with a Cause	Director of C.E. (Shari LeMonnier)	\$ 650.42				\$ 650.42								
4170.01 / 2170.01	Dunes' Learning Center	Mission Committee - Giving Tree	\$ -	700.00			\$ 700.00								
4178.01 / 2178.01	Sunday Flower Fund	Parish Nurse (Darlene Smith)	\$ 273.31	460.00	100.00		\$ 633.31								
4179.01 / 2179.01	Community Meals	Mission Committee	\$ 804.05				\$ 804.05								
4180.01 / 2180.01	Evangelism & Outreach	Parish Nurse (Darlene Smith)	\$ 1,301.42				\$ 1,301.42								
Total			\$ 334,080.62	106,724.22	49,879.96	(37,385.10)	\$ 353,539.78								

## Westminster Presbyterian Church

## Balance Sheet

As of December 31, 2017

	Dec 31, 17
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Operating Funds	
Dietrich Bequest	139,138.09
Operating Funds - Other	204,307.01
Total Operating Funds	343,445.10
Preschool	37,385.10
Restricted Account	
Gaming Account - Centier	5,060.59
Restricted Account - Other	348,479.19
Total Restricted Account	353,539.78
Westminster Memorial Garden	31,896.93
Total Checking/Savings	766,266.91
Total Current Assets	766,266.91
<b>Fixed Assets</b>	
1130.01 · Land	67,480.21
1140.01 · Organ	172,995.00
1161.02 · Building - Furniture - Fixtures	1,994,736.31
1170.03 · Columbarium	68,432.01
Total Fixed Assets	2,303,643.53
<b>TOTAL ASSETS</b>	<b>3,069,910.44</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
Current Liabilities	
Other Current Liabilities	
2030.01 · Child Support Garnishment	0.90
2040.01 · Indiana Tax Withheld	526.80
2050.01 · Annuity Withheld	-0.06
2060.01 · Section 125 withheld	-0.06
2100 · Payroll Liabilities	9.98
2170 · Prepaid Operating Pledges	85,047.00
2200.01 · Prepaid Per Capita	560.00
Total Other Current Liabilities	86,144.56
Total Current Liabilities	86,144.56
Total Liabilities	86,144.56
<b>Equity</b>	
3900 · Retained Earnings	2,939,103.93
Net Income	44,661.95
Total Equity	2,983,765.88
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,069,910.44</b>

**Audit Committee Report – Year 2017**  
***Issued January 28, 2018***

**2017 Financial Review:**

- Federal and State tax withholdings – Tax year 2017 W2 statements will be provided to all employees.
- Form 1099-Misc will be provided to all independent contractors that received \$600 or more in compensation.
- For tax year 2017 Form 941's have been or will be filed for each quarter.
- Tax withholdings have been paid to the proper Federal and State departments.
- Financial Reports, bank statements and checks have been reviewed and found to be in order.
- WPC Corporate Treasurer, Steve Coxhead, and Dawn DalSanto, Financial Secretary, have reviewed the Automated Clearing House (ACH) transactions for payroll and contributions throughout the year. Everything has been found to be in order.
- Financial and membership data continues to be backed-up on a weekly basis and stored off-site.
- Restricted accounts have been reviewed and found to be in order.
- The Financial Secretary continues to void outstanding checks over 90 days on June 30<sup>th</sup> and December 31<sup>st</sup> and return the amount of the checks to the General Fund.
- Review of the church credit cards, accountability of purchases, and payments to Bank of America have been reviewed each month and found to have no discrepancies. Every line item has a description of item and reason for purchase, and the monthly bill has proper signoffs. There are currently 4 credit cards issued to WPC.

**Recommendations for 2018**

- Session needs a more formalized written process in notifying the Financial Secretary of any adjustment in compensation to employees.

WPC's financial processes and procedures appear to be in order at this time. The Audit Committee would like to remind the Congregation this audit is actually a financial review and not a certified audit. A formal audit is expensive and found not to be required at this time. If in the future Session deems one is required, they can take the appropriate actions at that time.

The Audit Committee thanks the Congregation for the opportunity to assist in serving Westminster Presbyterian Church.

**The 2017 Audit Committee:**

Gerald Pearson  
Terry Quinn  
Tom Ogren



## PASTOR

REV. QUINCY WORTHINGTON

quincyaw@gmail.com

Well... I'll be honest with you... This is one of the few times I feel myself at a loss for words... It has been an interesting year, to say the least. I could try to review it all for you here and write down what happened. We could look at our "growing edges" and things that need work. I could try to put a positive spin on everything and try to be extremely encouraging. However, none of that just seems right to me this year.

I wish I could lay down for you some grand vision of what the future is going to be and look like and where we're going as a church, but the truth is I don't really know any of that. There are just a lot of things up in the air right now. Normally that causes me a bit of anxiety but I don't feel that way. I think the most exciting thing right now is that I have no idea what's coming. Who knows what 2018 has in store for us as a church, a community, a family? God only knows.

What I do know is that I think we are on the right path and it isn't an easy path... but it's the right path. We have dreams and some of those dreams will turn into plans. Some of those plans will turn into actions and some of those actions will work and some will fall short or not work. Yet, the dreams will persist and we will dream them together. When I think about what this coming year I have hope. Real hope. Deep, in my gut hope. I have hope because I truly believe God's Spirit is moving in and through us. Jesus warns people a few times that the Spirit will blow and we won't know where it's going or what it's doing but that it's certainly moving. I can't think of a better thing to think about and meditate on right now. God has plans for us and they're coming in the form of our dreams for this church. All we have to do is remain open to them and willing to go where we're led.

In the meantime, as we dream, we'll continue to be who we are and we'll continue to do what it is we always do here. We will serve to the best of our ability as the body of Christ and be His hands and feet trying to work in this world. We'll remain dedicated to mission and education. We'll recommit our time and energy into our youth even more so. We'll love one another and care for each other the best we can. We'll be creative and questioning and frustrating to each other sometimes. We'll allow legitimate differences while we embrace what we share in common. We will love. We will love God. We will love our neighbors. We will love one another. And through all that we're going to come to the realization that this year, maybe more than any other year, is a year of transformation, of change, of deep spiritual, personal, and communal growth. We might not know right now what that looks like or what it means or even who we'll be on the other side of it. But, I believe the Spirit is blowing where it will and leading us where we're supposed to go. So, I can't help but be excited!

All that being said, I'd be remiss if I didn't simply just say thank you. Thank you for another amazing year full of challenges and growth already. Thank you for love and support you offer me as your pastor and to each other. Thank you for your dedication and commitment to Christ and this church. Thank you for your faith and trust!

Peace,

Quincy

## Session Report 2017

**Purpose and Responsibilities:** The Session is composed of 16 Elders, fifteen elders are elected to that office, normally for a three year term, and one youth elder elected for a one year term. Session is responsible for governing Westminster Presbyterian Church with powers defined by *The Book of Order of the Presbyterian Church U.S.A.* Elders serve as trustees of the corporation and have fiduciary responsibility for the business transactions of WPC.

**Mission Statement:** Westminster is a community where people of all ages are transformed by God's love to serve and grow as disciples of Jesus.

**2017 Tasks and Accomplishments:** There were three congregational meetings held during 2017. The annual meeting on January 22, 2017 reviewed church operations which had followed a balanced budget during 2016 and began a second year with a balanced budget in place. Session called a meeting on April 30 for the purpose of calling Rev. Beau Brown as Associate Pastor to fill the newly created position with responsibilities for Youth and Missions. Then Session called a meeting on October 26 to accept the resignation of Pastor Brown and dissolve the call as our Associate Pastor.

New member meetings were held in February and in August. Twenty three new members who joined WPC either by transfer of membership from another church or by affirmation of faith were added to our church family. Seven youth were accepted to membership and recognized on Confirmation Sunday.

Session organized and sponsored a "Block Party" which was very successful in supporting intergenerational activities. There were also many neighbors who joined in the festivities.

On July 23 the installation service for Rev. Beau Brown was celebrated with support throughout Wabash Valley Presbytery.

Each WPC Committee has a member of Session assigned to serve as liaison so that Session is informed and connected to all activities. Session also has fiduciary responsibility for the business affairs of WPC and meets monthly to review activities. Officers of the Corporation during 2016 were: President Douglas Williams, Vice President Mike Moses. Elected to serve as Treasurer was Steve Coxhead and as Clerk was Jim Yackel.

Session is responsible for the care and maintenance of our beautiful facilities. Our balanced operating budget however does not provide, on a yearly basis, funds needed to do more than routine housekeeping. To catch up on needed more costly items a capital campaign was included as part of the annual stewardship program. The next two years will see replacement of flooring throughout, new wall covering/painting and other facility face lifts.

Membership during the year 2017 began with 578 members, there were 30 members added by transfer or affirmation of faith and by confirmations of youth. During 2016, 11 members died and 4 moved their membership to another church. The year 2018 begins then with 593 members.

Respectfully submitted,

Jim Yackel, Clerk

## **2017 Annual Report Building & Grounds**

Our church campus is 5 acres, and our department staff maintains the building and grounds. The building services team consists of Robert Anselmo, Ray Anna, Michael Stewart and Brandon Hicks. The building services team operates 12 hours each day during the week and generally 6 hours on a Saturday and 8 hours on a Sunday. We are here more often and in greater number as events and projects dictate a necessity. The building services team performs the pre cleaning of meetings and event spaces. We also perform the set-up and tear-down of events and the clean-up after. In addition to the general meetings that are held here almost every day of the week, we have numerous large Westminster events. You can find our Google event calendar on our website at [http://www.wpcmunster.org/CALENDAR\\_EVENTS](http://www.wpcmunster.org/CALENDAR_EVENTS). Our building is also utilized and rented by community members. Some of the events (Westminster and community) that were held here included: Christmas New Years and Easter services, Outdoor Worship, regular worship, Health and Healing Ministries, Christian education, youth group activities, Loaves and Fishes, Samaritan Center, Munster Moms, Moms time out, NA and Alcoholics Anonymous, the Easter egg hunt, family nights, children's musical, election day, Estill 5k Run, funerals, weddings, bridal showers, baby showers, Christenings, birthdays, Nordic Folk gathering, Hospice Memorial Service, Rummage Sale, VBS, Leader Dog training, Living Nativity and Marketplace, the Preschool holiday programs and open houses and blood drives.

The Building and Grounds department performs the majority of the repairs around the building that are minor in nature or within the scope of our expertise. A partial list is as follows, carpet cleaning, lightbulb changes, gutter cleaning, landscaping maintenance, miscellaneous plumbing and carpentry repairs, changing the event sign, doing laundry, washing dishes, taking down and putting away any stored items used by the church and painting just to name a few. We use licensed professionals for large repairs to our HVAC, plumbing, roofing. Additionally, office equipment, computers, phones, utilities, and supplies all fall under the building services umbrella.

There is a Building and Grounds Committee that meets on the first Monday of the month at 6:30pm in Room 106. Any members who are interested in attending are welcome to join us.

Here are some highlights from the year:

- We stopped using the fiberglass type and returned to using a pleated filter to catch more dust and airborne debris. This will also help to protect the air handler blower motor from additional wear do to grit passing through. You may also remember the black dust around the vents in fellowship hall, this will also remedy that from occurring. Some people may have concern that the pleated filter may restrict air flow however we are not using the 3M brand as they seem to be the most notorious for that problem. We also now do monthly checks of the furnaces and change filters in high traffic areas as needed.
- We have started locking all doors during the day and keeping only the front door open during school hours to add a measure of safety to the preschool children.
- We found new ways to decrease the cost of janitorial supplies by aggressively shopping around with different vendors. We also changed the paper hand towel dispensers that locked us into using only one supplier. This past year, by being an educated consumer we have saved the church over 4500.00 in janitorial supplies. Savings like this enabled us to purchase new items for the church like a new chair rack and the new towel dispensers. Items we now buy in bulk to save 50% of normal costs are: hand towels, cups, Kcups, toilet paper, cleaning products and office paper.
- We switched our Fire inspection service to Action Fire from Koorsen. Koorsen had bought all of their competitors in NW Indiana and with that were charging twice as much as previously. Koorsen's cost for inspection, testing and replacing unserviceable extinguishers was \$2037.14, Action Fire's cost was \$1032.00.

- We purchased a new gas powered edger and edged the 2400 ft of sidewalk around the church.
- Thursday before the Estill run we had a sewer line backup in the preschool hallway. Friday morning we rented a heavy duty drain cleaner for 65.00 and removed a blockage that appeared to be a rag or remnants of a diaper. We were able to clean the entire line under the preschool hall with the rented machine. All areas affected were sanitized and carpet cleaned.
- We purchased a new washer and dryer to replace both units that were not working properly or broken and saved over 1000 dollars between them both.
- We also purchased new Wifi thermostats. They were \$200 dollar models that we were able to get for \$67 dollars each. The new Wi-Fi thermostats have all been installed. They have all been connected to the church Wi-Fi for remote monitoring and programed for optimal savings during non-occupied room use times. Each night someone from the building department checks that they have not been put on hold and return all units to the scheduled program. We were also able to fine tune rooms such as Wednesday mornings to warm 209 from 6am to 11am and shut down after and fellowship hall between the hours of 8:45 and 9:30 where additional heat is needed to counter the front door use during preschool drop offs. The estimated savings from Honeywell is 100.00-150.00 monthly.
- We purchased and installed a VIZIO 50-Inch 4K Ultra HD Smart LED TV for room 106. This room is used for multiple meetings and Sunday school. The new TV connects to the Wi-Fi and laptops and videos can be watched directly from online sources without a laptop.

We will continue to be diligent about making the church welcoming and clean with the help of a great Building and Grounds team.

I welcome questions from anyone interested in learning more about what the Building and Grounds Team does in normal operation or any comments or concerns.

Respectfully submitted,  
Robert Anselmo

## Annual Report 2018

### Shari LeMonnier Director of Christian Education and Family Ministry

A new couple with their child came to talk with me after WPC kids last week. They said when they drove up their son looked out the window and and screamed “Yay! I love this place!!” They said “So whatever you are doing here, keep it up! We think we have found the church we’ve been looking for.”

It’s been a busy, but also fulfilling and rewarding year. Comments like this assure me that all the effort is worthwhile. It is great to see how well we use our diverse gifts to serve this church, the community, and Jesus Christ. Westminster is a place that truly acts out its mission being a community where people of all ages are transformed by God’s love to serve and grow as disciples of Jesus.

Here is a summary of our accomplishments in Christian Education, Family Ministry and Visual Arts Ministry:

#### WPC Kids

- **Katie Boyle**, the Superintendent of Sunday School and I created a three year cycle of lessons and stories for this age group 1<sup>st</sup>-5<sup>th</sup> Grade. This year, we covered topics and stories including, **Baptism, Communion, Discipleship, Mission, The Miracles of Jesus, and Beatitudes, The story of David was our summer focus, Creation, Noah, Abraham, Isaac, Rebecca and Jacob.** During Lent we focused on **Sharing the Journey**, and during Advent, we explored the theme “**See the Light**” through the Stories surrounding the **Birth of Christ and Epiphany**. These lessons are all taught through a multiple intelligence approach using art, drama, storytelling, games, cooking, science, music and video. This approach allows us to modify our plans to engage our diverse and ever changing group of amazing kids. Thank you also **Lynn Eplawy, Renee Castro, Julie Glavin, Marcy Smitka, Kathy Puchkors, and Dave Staniszeski** who have been leaders and helpers this year.
- **WPC Kids Mission-** We raised \$200 for **Fish and Loaves** ministry and celebrated with a cookies and ice cream party!
- The annual attendance average was 18 kids per week, and we have 58 kids on our roster who have attended throughout the year.
- We held our annual **Bible Bowl**, with Referee Nicole Nida on Feb 5<sup>th</sup>. This event helps the kids review all they have learned since September.
- **Vacation Bible School** was led by **Kelly Rhodes** with the Theme “**Maker Fun Factory.**” We had 122 kids more than 50 volunteers that helped make this program a success.
- Children’s worship bags with crayons and fidget items were created in September. These help children stay engaged during worship, and are really appreciated by the parents of small children.

#### Family Ministry

- A **Family Bowling** day was held at Stardust Bowl on April 8.
- We held our annual **Easter Egg Hunt** on April 15 with more than 125 people from outside the church who attended for the Easter activities and fun..
- **Beach day** was held on August 27. We had beautiful weather and several participants from our extended WPC family.
- We hosted our annual **Chili Cook-off and Cupcake Contest** with a talent show as a back to school event. This event gets “hotter” every year. **Braden Whitney** was the winner of this year’s event.
- A **family pumpkin painting project** was held on Oct. 23.

- The children did an additional mission project packing **relief items for the Hurricane victims**.
- **Lynn Eplawy** took over with help from **Kelly and Glenn Rhodes** to direct the participants for our annual **Living Nativity** along with many other volunteers. Ike Issary's sheep are always a charming addition to this time honored event.

## **Nursery/ Preschool**

**Camille Jancosek, Marcello Urbanowicz, CeCe Nunn, Sarah Fehring, and Chuck Landsdown** worked hard this year to keep our youngest safe and happy on Sunday Mornings. They are a dedicated and fun loving group who love these kids as much as they love them. They creatively augment the curriculum with their own ideas including games, snacks and seasonal parties with decorations.

## **Special Needs Ministries**

Although our number of special needs children has diminished for WPC kids, this ministry remains important for both the children and their mentors when needs arise.

## **Adult Enrichment/ Adult Discussion Group 9:00**

Various leaders including **Darlene Smith, Jim McNabney, Christine and Bill Cangiano, April Calfmayer,, Sonja Ross, MaryLou DiCostanzo, Robert Anselmo, Sally Van Bokkelen, Joe Van Bokkelen, Julie Sannito, Kim Karlen, Greg Stephen**, and other willing volunteers. This group continues to be an exciting blend of Bible topics, Scripture and discussion. This year subjects included:

Tony Campolo, Wrestling with Angels- Guidance

Richard Foster Wrestling with Angels- Pray

Headscratchers- Difficult Sayings of the Bible

Parables from the Backside

Madeline L'Éngle and Faces of Jesus

"The Story" series by Max Lucado, Richard Frazee and Adam Barr

"The Mulligan"

"Letters from the Battlefield"

Stories of Faith

"Nooma" series- Shells

Object Studies by Rob Bell

"TheHarvest" Thanksgiving program

Living the Resurrection

## **10:30 Adult Education Series**

This group led by **Ken Schoon** continues to draw some of the most fascinating scholars and educators from our region.

Jan 8-29- **Dr. Steed Veryl Davidson- McCormick Seminary-** Problematics of Violence in the Book of Jonah, African Americans and Complications of interpreting the Bible, The Book of Ruth and Rhetorics of Inclusion, The Bible as Refugee and Refuge

February 5 **Gregory Jones -Valparaiso University-**The use of violence in American Christian tradition

February 12-19- **Raphael Ostrovsky -Retired from Congregation Beth Israel-** The seven questions you're asked in heaven: Reviewing and renewing your life on earth.

February 26 – March 5- **Dow Edgerton -Chicago Theological Seminary-**Thinking about forgiveness

March 12 **Valerie Pennanen Calumet College** Fred Rogers' television ministry

March 19- April 9 **Ed Krentz Lutheran School of Theology at Chicago-** Religions of the early Roman empire.

April 23- May 21-**Mark Bartush- Valparaiso University** Shared Stories from the Bible and the Quran- Human Creation, Cain and Abel, The Flood, Joseph, Jesus and Mary

May 28<sup>th</sup>- WPC version of “**Joseph and the Amazing Technicolor Dreamcoat**”

August 27 **Rev. Michelle Knight-** Meet your Methodist Neighbors

September 10-24- **George Heider Valparaiso University-**Pivotal Narratives in Genesis

October 1- **Rabbi Len Zukrow Temple Beth - El-**What is High about the Jewish High Holy Days?

October 8- **Open House** for the Church Library

October 15-**David Schafer -Ridge United Methodist Church-** A Pilgrimage to the Holy Land

October 22 **Rev Beau Brown-** Luke's Good News

October 29 Rick Steve's “Luther and Reformation”

November 5-12- **Kurt Hendel -Lutheran School of Theology of Chicago-** Luther's Theology- Contemporary Relevance

November 19- Rev **Quincy Worthington –(You know where he is from!)-** Luther and Reformed Theology

November 26- **Rev. Beau Brown-**How does Christ use Power?

December 3-17- **Ralph Klein- Lutheran School of Theology in Chicago-** Advent: The Nations, The Messiah, and Hope. This year marks 35 years that he has participated in our program!

## **Additional Bible Studies**

- **Thursday Evening Bible Study** became a book group led by Darlene Smith and Mary Lou Di Costanzo and read “The Good and Beautiful God.” Plans to resume this group as a Bible Study in 2018.

- The **Men's Group** meets Wednesday mornings for Breakfast and Bible studies
- Pastor Quincy leads his **Wednesday Morning Bible Study**
- **Linking Faith** meets on first Saturdays.
- **Mark Killmer** hosted a Lenten Program called "**Rooted in God**"
- **Judy Elwood** held a **Spiritual Gifts Class** in October.
- **Mark Killmer** led a summer series of studies and meditation on "**The Sermon on the Mount**"
- **Robert Anselmo** led a series of Bible Studies based on his exhibition "**A Walk through the Bible**"
- **The 3 B's** meets on Fridays for Bible reflection and exercise.
- **Jean Dixon** led a 7 week **Bible study** on Wednesdays based on the Book "**Seamless- Understanding the Bible as One Complete Story.**"
- Other **Bible Studies** meet during the week.
- Our library and resource room are full of options for **individual or group studies** to fit your interest.

## Visual Arts Ministry

- The **He Qi** Exhibit continued through February 20<sup>th</sup>
- For Lent We collected photographs from the congregation to celebrate the theme "**Share the Journey**"
- **Clinton Mason** and **Yeohun Ahn** were part of a two person exhibit "**Seeking the Infinite through Mandelbrot fractals**" and "**The Bible and Code**" and exploration of typography. On May 16, the two were present to discuss the methods and spiritual side of their work.
- **Robert Anselmo** created a fascinating and engaging archaeological exhibit called "**A Walk Through the Bible**" with artifacts representing ancient Biblical times.
- **Reverend Shawna Bowman** displayed her large pastels "**Exodus**" in September. We held a fall art **workshop** November 15 to explore her techniques and inspiration
- I created a series of heat molded and illuminated acrylic sculptures called "**Lux Nova**" for Advent to augment the theme "See the Light."
- **Darlene Smith** and I created contemplative Stations , and **Megan Wells** Performed for Good Friday
- **Lenten Arts Workshops** were held for participants of all ages using watercolor and acrylic explorations of the theme "**Share the Journey.**"
- An installation of hundreds of candles was part of a **vigil** for the Las Vegas Shooting victims.
- I held a series of intergenerational **Advent Arts projects** with assistance from **Lyndsey Harris** who taught an exciting printmaking project.

I continue to be on the board as Regional Representative for the Great Lakes Association of Presbyterian Church Educators and ran a Creative Hospitality workshop as part of our retreat. I also lead at the National conference of the Association of Presbyterian Church Educators which I attended in January.

It is a blessing to be able to serve Westminster, Jesus and God as Director of Education, Family Ministry and Visual Arts Ministry in so many ways. I feel the power of the Holy Spirit in the halls and the walls and in the smiles and hands of those who make up this Church. I thank you for this privilege and opportunity as WPC continues to grow.

Shari LeMonnier, D. Min.

**Jeffrey Whitney**  
**Communications Coordinator**  
**2017 Annual Report**

**As I look back at 2017, here's some of the highlights of my ministry here at Westminster.**  
**Aka - Greatest Hits, Vol. 3**

- Continued to explore adding projected elements to the traditional service. People have mentioned they appreciate having the Bible passages and lyrics to the special Choir songs projected, as well as subtle lighting that enhances the stage setting or service theme imagery
- Figured out a new way to program lights that uses our lighting controller and computer to run the show instead of saving presets on the little black box like I had been.
- Designed multiple handouts, posters and flyers promoting ministry events throughout the year, as well as ads in the NWI Times.
- Created the new Season Planner series that highlights Special Programming for the upcoming months as well as our regular weekly schedule.
- Changed up the bulletin a bit (back page especially) to be more informative to visitors and/or new members who want to learn more about who we are.
- One of my favorite projects to work on was the The Bold & the Biblical series - creating the videos, covers and banners and helping Quincy come up with special programming for the Contemporary Service. It took up a lot of my time but it was worth it
- Created a new document for folks to request marketing for their ministries or events
- I redesigned the stewardship card with new graphics and a section devoted to time and talent (per request of Doug Williams)
- Planned and programmed the Contemporary Worship Services with Quincy and Chris, as well as 'special' services such as Holy Week, Christmas Eve and others.
- Put together the SadderDay blues service again. What a joy to be able to do something new and different that people seem to really enjoy on a musical level and also as part of the spiritual and emotional journey through Holy Week. I'm looking forward to March 31 when we do it again.
- Played one of my original songs during services over the Summer that helped convey the message behind the Bold & the Biblical series.
- Began recording and video streaming the 10:30 Adult Ed class. It's still a work in progress but I have a few ideas on how it can be improved in the coming year.
- And the usual website/facebook/youtube updates, weekly email transmissions, contemporary service planning, lighting programming, message video recording, video announcements, bulletin, propresenter display, graphic design stuff that I do

Thank you for the opportunity to serve the congregation with the gifts God has blessed me with, and I look forward to a new year of serving you with the focus of letting God's light shine in us and through us to impact the world around us.



ANNUAL REPORT FOR 2017  
**VERDEEN STRAIN**  
**DIRECTOR OF MUSIC**

A good year for the **Joyful Strains** with 20 members (January through April). In the fall of '17 we began rebuilding after the loss of many 5<sup>th</sup> graders.

Our annual musical was **David and Goliath** performed on April 30<sup>th</sup> in the afternoon. The children distinguished themselves. Peggy Schu accompanied the musical on the piano; Suzanne Killmer assisted in directing. In December of '17 many of the Joyful Strains performed in the December 24<sup>th</sup> pageant.

Our **handbell choir**, again has eleven members: Debbie Cherrier, Pat Jaracz, Adam Keefner, Jan Krieger, Holly McCain, Cindy Persic, Kelly Rhodes, Bunny Schlotman, Russ Terpstra, Judy Thompson, Linda Welch. We play in worship once a month and rehearse every Thursday from September through May. This is a devoted group of ringers! Jacob Yalowitz, saxaphonist, accompanied one of our pieces in April. Jacob is a skillful musician from Münster high school. When repairs are needed on the bells, we call on Gregg Porter who responds quickly and gratis.

The **Westminster Chorale** gained new members this year: Kathie Strain, Joe Keefner, John Karcher, Lou Anselmo. We welcomed Amanda Fieldhouse in the fall as she returned to us after an absence of 2 years. The choir rehearses on Thursday evenings and sings for the 9:00 service every Sunday, September through May. Tim Sweeney is one of those faithful members whose health has kept him from us several times this fall.

From this group, a **quartet** of Amanda F, Stephanie Sepiol, Don Hill, John Higley was formed and sang throughout the fall. **John Magrou** continues his work as the choir accompanist and pianist extraordinary, occasionally playing Chopin, etc for an offertory. **Nikolai Hoogwerf**, sophomore at Munster High, plays violin every Sunday. Other **soloists** are Holly McCain, Gail Blackmun, Haley LeRand, Glenn Zale, Russ Terpstra, Kathy Madgiak, Stephanie Sepiol, Amanda Fieldhouse, Don Hill, John Higley.

Non-choir soloists: Camille Jancosek and Alexa Johnson soloed for special occasions.

The choir participated in our **community Thanksgiving service** on November 22<sup>nd</sup>. It was truly representative of the whole community of Faith.

The Christmas Eve service at 10:00 a.m. was a lessons and carols service and was well-attended. The afternoon Pageant directed by Tricia Shelton with Amanda Fieldhouse and Haley LeRand singing worked nicely and the 7:00 p.m. and 10:00 p.m. services were strong.

The annual Outdoor service on July 2 was planned and organized by John Higley on the theme of Martin Luther's 500 year anniversary. He hired a group, *The Bourbon Aristocracy*, to provide the Bluegrass music.

Four Hundred **New hymnals** were purchased and distributed in August.

The pipe organ and the Baldwin grand in the sanctuary were tuned.

**I very much enjoy planning and directing the choir music at Westminster** as well as playing our fine pipe organ. I am glad that **Chris Gloff continues his leadership of the 10:45 service**, as well.

I pray that our musical strength will continue and grow and that good health will be restored to **Tim Sweeney**.



## Annual Report – 2017

**The Worship & Music Committee** met the first Tuesday of each month at 7:00 p.m. W&M included Pastor Quincy Worthington, Associate Pastor Brown, Verdeen Strain, Laura Shields, Jim Severa, Shari Le Monnier, Chris Gloff, David Shike, John Higley, Mike Moses, *Current* Advent Chairs, Bill and Christine Cangiano; and, Timothy Sweeney as Chair of W&M. Note Rev Beau Brown served from July 23 to November 26, 2017.

### **Our Purpose:**

To provide meaning and continuity to the worship of the congregation  
To incorporate music and other arts as worship tools in our praise of God  
To plan a variety of worship and special events that inspire  
To incorporate "Minutes for Mission"

### **Accomplishments:**

**Elements of the service**, (Water, the Bible, and Bread and Wine) continue to be brought forward and/or lifted by volunteers. This powerful unifying action begins each traditional service with a meditative "Taize" reminding us of our relationship to God.

**Bulletin** for traditional and contemporary was combined into a tri-folded 11 x 17. Designs by Jeff Whitney.

**Times Services:** Traditional started at 9:00 a.m. and Contemporary began at 10:45. No action was taken on a Saturday evening service as contemplated by W&M, staff, and session in 2016.

**Ushers** continued to greet and seat members, new and old every Sunday, Sunday reps provided age appropriate bulletins designed specifically for various children's needs. Usher schedules were posted in sacristy area behind Narthex.

**Childrens' Chat** existed at both services. Church Sunday school functioned around the shorter time in class with creative thematic design projects. The numbers of children in attendance has increased, decreased, fluctuated with the seasons.

**Communion Process** Our 9:00 a.m. service had a traditional communion process whereby trays of bread and juice were passed to seated congregants. Eight servers were recruited for each Communion Sunday. In the Contemporary Service, one or two "intinction" stations were used. Elements were taken to homebound each week. A Communion assignment list was posted in Narthex with an accompanying instruction/map. All youth from 5<sup>th</sup> grade through high school were invited into the sanctuary on Communion Sunday to observe the service and to receive the elements. Communion elements were no longer delivered to the Sunday school instructors as per their request.

**Lent Events** began with our Ash Wednesday Service on March 1<sup>st</sup> service was well attended and supported by music and scripture readings as a time for meditation and prayer. Each participant received the mark of the cross with ashes and oil to remind them of rebirth.

**Palm Sunday**, April 9, was heavily attended and each person received a palm branch from a child as they entered. After the opening procession by the children, all others integrated the waving of palms into the service.

**Maundy Thursday**, April 13, was a soup dinner followed by a service w/ Communion by intinction and sacred music sung by the choir.

On **Good Friday**, April 14, at 12:00 noon in Fellowship Hall, Story-Teller Meagan recounted the ancient Good Friday events through the eyes of Mary Magdalen. An 8:00 p.m. Traditional Service in the sanctuary was subdued and the cross draped in black and purple as moving choral and instrumental works and sacred texts were performed.

On **April 15**, for a second year, “**Sadder Day, A Blues Service**” was performed. It explored the feeling of hopelessness, loss and sorrow that the followers of Jesus were going through after losing their mentor and friend. This year's event was heavily attended and very moving spiritually. I hope this service led by Jeff Whitney and Chris Gloff becomes a tradition.

On **April 16<sup>th</sup>** our **Easter** theme focused on the Ascension of Christ. The designs were breathtaking and quite spiritual. The Sanctuary was filled with real lilies in wall baskets and across the floor, and, the Cross was draped in white satins. The Hallelujah Chorus was sung. It was a wonderfully attended celebration of the risen Christ.

April 23<sup>rd</sup> was designated **Earth Sunday**. The journey to Guatemala by the Water Reclamation Team was once again celebrated.

**Confirmation/Pentecost Sunday**, May 21<sup>st</sup> also included special thanks to all volunteers.

On **June 4 Senior Sunday** service was led by the H.S. Seniors. The service has a large attendance.

**The Outdoor Service**, July 2<sup>nd</sup>, designed and led by John Higley, and Pastor Quincy Worthington, featured a return of the Bourbon Aristocracy Band. After the service, guests gathered around the pie and ice cream tent, and, as in years past, the attendance was heavy. The weather was great and so was the pie and ice cream social. It was a wonderful time to share beyond our walls. This service integrated the Religious Reformation spirit of our nation as inspired by Martin Luther. Invitations were sent to the nearby neighbors to join us for music and pie and ice-cream.

**Dedication of New Hymnals**, September 17, Service paid tribute to the Bell Choir, Instrumentalist, and choir.

**Advent Chairs**, Bill and Christine Cangiano served as leaders from Sept. 1 until Epiphany Sunday. They and Pastor Q. chose the theme “Light of the World”. Sermons were based on the four pillars of faith. Coordinating with Bill and Christine Cangiano, Shari LeMonnier designed four walls of beautiful acrylic forms to reflect light and colorful shadows. The single tree decoration for the interior of the sanctuary was set up and decorated by Ron Robbins and the team of Advent volunteers including, Bill & Christine Cangiano, Sara Sweeney, Steve and Sandy Coxhead. The large Mission Christmas tree in Fellowship Hall was set up by the Moses family and decorated with hundreds of small ornaments designed by Patty Dawes, and represented the enormous mission giving of the congregants. All was beautiful!

**The Longest Night Service** was sparsely attended, but because of its intimacy and focus it was quite moving. All gathered around the Communion table to receive communion.

**The Living Nativity and Holiday Artisan Shops** involved hundreds of volunteers, artists and craftsmen, and guests from the community. The soups were hot & delicious. So were the chestnuts over an open fire provided by Joe Van Bokkelen and his four volunteers. The mission was financially successful. The Living Nativity was performed twice, at 5 and 6 p.m. Lynn Eplawy

stepped up to serve as Director, and was assisted greatly by Kelly and Glen Rhodes. The first performance was very heavily attended with people five rows deep around the entire fence. The cast was large and darling in their various roles. The three sheep were perfect! Thanks to all the volunteers who set up the set, lights, sound, and fencing the week before the event.

**Appreciation and Gratitude is extended to:**

**Lay Leader** coordinator, Sandy Coxhead, and, thanks to the team of lay leader volunteers: Mary Lomey, Erna Yackel, Alice Jenkins, Tom Jenkins, Laura Shields, Sandy Coxhead, Tom Reynolds, Rebecca McCauley, Ken Schoon, Susan Radovich, David Radovich, Patty Dawes, Shari Orr, Dennis Orr, Tom Ogren, Janet Simkins, Sandy Kaufman.

**Communion:** Mary Lou Di Costanzo for providing and organizing communion elements, and, thanks to Laura Shields who arranges the serving team for 10:45.

**Volunteers who serve communion:**

Patty and David Dawes, Mike and Mary Pawlicki, Jim and Anna Severa, Pat and Ken Schoon, Barb and Ron Robbins, Dennis and Shari Orr, Susan and David Radovich, Belva Knight, Chuck Lansdowne, Alice and Tom Jenkins, Mary Lomey, Sandy and Steve Coxhead, David Shike, Julie Pierson, Jean Armstrong, Jim French, Donna Williamson, Doug and Ann Williams, Steve Bolonowski, Darlene Smith (homebound basket), and Tim Sweeney-Communion Coordinator

**Bulletins:** Gina Nida and Jeff Whitney for their skill at preparing bulletins and a vast assortment of printed & inspirational media. Jeff created some beautiful website imagery and bulletin covers this year.

**Flowers:** Darlene Smith who makes arrangements for our flowers each Sunday, and thanks to all who contributed them.

**Ushers:** David and Darlene Shike are in charge of ushers who meet, greet, and serve the needs of the congregants. We wish to thank all who have served as ushers: Tom Paliga, Ray Scahill, Doc Smith, Jim Tufford, Bob Golden, James French, Cindy Persic, Susan and David Radovich, Nancy and Terry Quinn, April Cafmeyer, Ernie Nims, Harley Welch, Jim Ogren, Debbie and Jim Blue, Barb McKinney, Betsy Cameron and Dick Soohey, Darlene and David Shike,

**Media:** Team members who provided audio and visual support in the sanctuary: Jeff Whitney, Sara Sweeney, Mike Moses, Suzanne Killmer, Sonja Ross, David Dawes, Mark Killmer, Laura Shields, Sam Shields

**Choirs and Praise Band:** Verdeen Strain, Jeff Whitney, Chris Gloff and Suzanne Killmer for their inspiring leadership in traditional and contemporary worship services, and, thanks to all choir members, soloists, accompanists and instrumentalists who resonate the passion of Christian spirit and enrich the worship experiences at Westminster Presbyterian Church.

**Total Expenditures** did not exceed the budget due to money being used from discretionary funds to avoid exceeding expenses.

Respectfully,  
Timothy Sweeney, Worship and Music Chair 2017

## **2017 ANNUAL REPORT**

**Submitted by Darlene Smith**



### **Mission Statement**

God calls us to live the Gospel by providing a loving and healing ministry to people of all ages.

### **Health & Healing – Congregational Ministry Team**

Members: John Karcher, Sonja Ross, Barbara McKinney, Cheryl Anderson, Holly McCain, Nancy Quinn, Kim Karlen, Janet Simkins, Chuck Lansdowne and Darlene Smith.

### **Programs of Health & Christian Caring**

- January – Blood Drive
- January 14 – “Writing Your Spiritual Will” Leader – Darlene Smith
- February 17 – Life Line Screening
- April – Four Spiritual Gifts Classes, Leader – Judy Elwood
- May – Presentation of Memorial Book
- June 4 – High School Graduation Service and Celebration
- June 25 – Healing and Anointing Worship
- August 22 – CPR – Cafeteria at Community Hospital
- October 7 – Pet Blessing
- October – Five Spiritual Gift Classes – Leader, Judy Elwood
- October 12 & 19 – “O! What’s His Face” – Practical Techniques for Remembering Names - Leader – Terry Quinn
- October 22 – Flu Shots and Blood Work by Health Check
- November 16 – “Grief During the Holidays,” Leader – Sherry White, Wounded Healers
- December 21 – Longest Night Service
- Weekly – 3B Exercise Classes, Fridays at 11:00 a.m.
- Pet Therapy – call Molly Clark

### **Programs of Health & Healing and Stephen Ministry**

- February 1 – “Feeding the Soul” presenter Father Brian Walker
- March 25 – “Listening With Words and Song” presenter Adam Gawlikoski
- April 5 – “Take Up Your Cross and Follow Me” presenter Rev. Mark Killmer
- May 3 – “God With Us And For Us” presenter Pastor Quincy Worthington
- September 6 – “To Walk Humbly With God: A Ministry of Healing” presenter Father Ed Shea
- October 4 – “Medicare – Questions and Answers” presenter Barb Rossi, Health Navigator
- November 1 – “All Saints Day – Living Holy” presenter Rev. Mark Killmer

### **Team Ministry**

- Work together with Stephen Ministers and Deacons for visiting and connection with people in need of care.
- New babies celebrated with gifts from Loving Hands and other knitters
- Blood pressure screenings on the third Sunday of every month by Jen Franklin and Genevive Thompson
- Team members and myself visit ill and shut-ins
- Provide a memorial and funeral host or hostess
- Cards and connections with and to ill and shut-ins – volunteers in caring ministry
- Peg Schoon – Pies to first time visitors
- Prayer Shawl Ministry - Julie Robb and Loving Hands Knitters
- Communion to ill and shut-ins  
Erna Yackel, Cheryl Anderson, Chuck Lansdowne, Adrain Magnus and Janet Simkins
- Sunday flowers delivered to hurting and ill – Barbara McKinney
- Cancer Support Group – Jim Dixon facilitator
- Care Giver Support Group – Diane Hart
- Prayer Cards to congregation and beyond – Acorns, John Karcher
- Errands and help for ill and shut-ins – Mary Lomey, Cheryl Anderson, Gwen Horne, Janet Simkins and Susan Radovich, Betsy Cameron and many others.
- Apple pies and gifts to ill and shut-ins in need of support – The Middlers youth group
- Tele-Care – calls and a listening ear for people in need – John Karcher and team members Jim Lamott, Caryl Scahill, and Sally Saculla
- Funeral/Memorial luncheons served by the Deacons under the direction of Robin Webber and Wendy Borberly
- Meet & Greet sessions to connect with members of the assigned zones - Deacons

### **Personal Ministry**

- Attend Deacons meetings as staff and inform the deacons of people in their zone of hurts and joys
- Continue to work with High School graduation
- Listening to all ages about concerns, joys and family issues
- Work with Mike Moses and Judy Thompson for memorial money requests
- Helping and working with families who are grieving providing memorial service support
- Provide resources for people needing day help or those moving to care centers
- Connect with Mike Moses about people's Memorial Garden needs
- Continue to support the Writing Memories group
- Teaching Book Studies with Mary Lou DiCostanzo
- Fill in whenever needed by other church staff.

### **Future Planning and Dreams**

- Continue to build the ministry team
- Continue to have education programs on life issues
- Connect with all committees to provide holistic education and support all ages
- Work with Mike Moses on plans for expansion of the Memorial Garden
- Push the wearing of name tags
- Have a greeter at all church functions
- Continue to focus on "Hospitality" and work to provide the "Bring-a Friend" atmosphere in all we do

- Continue to push sharing of faith stories
- Continue to reach out to the community
- Connect God's dream with our dream
- Look into the possibility of a Special Needs Band and a Teddy Bear ministry
- Highlight Stephen Ministers as part of our caring at WPC

Several new happenings are in the works:

- Updating the booklet that covers the caring ministry team
- Anointing with oil as an ongoing healing during illness or when facing the last season of life
- Sending copies of the weekly sermons and accompanying bulletins to our shut-ins and ill members
- Including the histories of new members in the hand out with the bulletin so the congregation may become acquainted with them
- Welcome & Information Center in Fellowship Hall to convey program information

**This congregation reaches out to all and is a channel of God's healing love.  
Westminster is a place "Where People Care"**

## **CONTEMPORARY WORSHIP SERVICE MUSIC TEAM LEADER'S REPORT**

Our core group of talented musicians, planners and technicians continued to plan, rehearse and produce meaningful worship throughout 2017, all while sharing their time and talents for the glory of God.

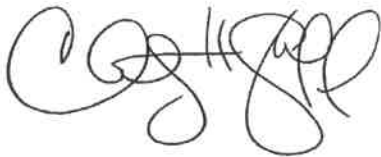
I'm grateful for the support of all WPC staff members, whether it's Quincy and Jeff Whitney who are immediately connected to us and worship very week or the other staff who play pivotal roles in the life of our ministry. I feel supported in the work we are doing together.

Jeff, Jean Dixon, Sonja Ross, and Mark and Suzanne Killmer spend lots of time each week making sure all the slides, lighting, video and scripture flow together. Sam Shields is one of WPC's own who discovered his talents and passion and shares them with the church weekly while mixing sound. Thank you all for your work.

As always, thank you to John Shields (guitar), Judson Strain (bass), Suzanne Killmer (keyboards), John Castro (drums), Barb Terpstra (vocals) and Priscilla Stephens (vocals) for being loyal and committed every week. 52+ services a year is a HUGE commitment. To say we've discovered and sung a few songs together over the years is an understatement. I don't say it often enough but I really enjoy our time together each week and I'm thankful for having you all in my life and in the life of this church.

Last, thank you WPC for your support and trust. The overwhelming majority of my life has been spent at this church and I continue to never feel more grounded than when I'm in the building; singing and worshiping. Thank you for this privilege!

Yours in Christ,

A handwritten signature in black ink, appearing to read 'Chris Gloff', with a stylized, cursive script.

Chris Gloff



## WESTMINSTER PRESCHOOL 2017 ANNUAL REPORT

Preschool Director: Tricia Shelton (August 2014 - present)

Session Liaison: Brad Fuhs (March 2015 - present)

Advisory Board: Sara Sweeney, Julie Glavin and Renee Castro

Preschool Teachers: Ann DiSanto, Christiane Rucinski, Debby Flahaven, Jeanne Geisheimer, Amanda Wynsma and Tammy Paskewicz Classroom Aides: Sofia Collier & Sarah Geisheimer

Westminster Preschool remains a vibrant and active part of our church. While preschool is a place of fun, it is also serious business. This continues to be our daily charge. The health and welfare of the children who are entrusted to us is our priority. We are working hard to help our students reach their developmental milestones. We have policies and procedures in place to support security needs and overall wellness. We are supporting and educating parents who have concerns and stresses. We are striving to create a community that our students and parents enjoy. It takes a lot of time and energy from many individuals to make sure the school is operating smoothly from 9 a.m. until 3 p.m. five days a week from September through May.

In addition to working hard to maintain our daily operations, the preschool accomplished a few goals this past year. First and foremost, we had a **successful registration** for this current school year. Our Fab Five and Panda Bear programs were at full capacity for the first time in many years. We started the school year with a handful of openings in the afternoon Teddy Bear classes but these classes are hard to fill since not all parents send their children to preschool at age 3 and if they do, afternoon classes are not desirable because of naps. A lot of energy was put into **renovating the playground** this past summer. I would not have accomplished this project without the help of my family. Boy Scout Troop 533, under the direction of Eagle Scout candidate Ben Shelton, removed the pea gravel, leveled the ground, installed two new pieces of equipment and moved in rubber mulch. We also improved upon our **assessment process** after having updated curriculum in place for the second year. And our staff continues to be dedicated to **professional development** by attending a conference in Oak Park each August. One change we had within the classrooms this year was the absence of long time teacher Debby Flahaven who took a family leave for the year. Fortunately, another one of our teachers was able to take on Debby's class for this year.

The preschool continues to be **financially independent** of the church's operating fund and we maintain a savings that allows for **financial stability**. Our monthly tuition covers staff payroll and program needs. The preschool collects a registration fee from families at the start of

each school year and that money is turned over to the church's operating fund (just under \$8,000) to help with overhead costs such as lights, heat, custodial services. Church members do not need to pay the registration fee since they contribute to the operating fund. They do pay full tuition however.

I'd also like to note that our staff continues to work on **bringing the Westminster Preschool families into our church community**. We distribute flyers/invitations for church programs. I continue to serve as Pageant Director so that preschool families may feel at ease participating in this Christmas Eve service. The preschool also sponsored the Cookie Booth at the Bethlehem Marketplace. We support several Westminster missions - coat and hat collections for Sojourner Truth House, salad dressing for Loaves and Fishes and contributions to the Rummage Sale. I have invited church staff members to share their talents with the preschoolers as well. Shari did a clay ornament making workshop with our three year olds. Verdeen played the piano and Jeff helped with sound and lighting for our holiday programs. Jeff has also kept our information for the website current and re-did an advertisement for me this year. Gina and her phone volunteers always provide a cheery hello to the families as they enter the building and Robert and his staff support staff as we work to meet the needs of the school. Dawn continues to be efficient in our bookkeeping and payroll needs. Several congregation members have also been giving of their time. Preschool Advisory Board members continue to be dedicated with monthly meetings where their education expertise and financial guidance is much appreciated. Ed Harrison provided a "missions" lesson explaining the Loaves and Fishes ministry to our classrooms. Lastly, the preschool works cooperatively with Peggy Ogren and Patti Gibbs of Mom's Time Out.

We will continue to strive to maintain our excellent reputation in the community and keep our classrooms full, benefiting the church as well as the families who honor us with their business. May God continue to bless the work we are doing in and for our community.

Respectfully submitted by Tricia Shelton,  
Director, Westminster Preschool.



# ANNUAL REPORT 2017

## YOUTH GROUP

**Youth Group Planning Team:** Christine Cangiano, Natalie Cangiano, Jim Dixon, Grace Iwachiw, David Lemke, Nicole Nita, Jacob Opat, David Radovich, Susan Radovich, Kelly Rhodes and Tricia Shelton.

Session Liaison: Merit Lemke

The youth planning team was put together in 2013 after the death of Dan LeMonnier. The group was under the direction of Jim Dixon until the hiring of Annie Peterson as Youth Director in June of 2015. Annie continued to keep the group together as we were a good sounding board and provided extra support and helping hands for the youth events. After Annie's departure in December of 2016, the group continued to meet each month to plan, coordinate and oversee activities for our Westminster Youth and their friends. We were pleased to have the church dedicate the Associate Pastor position to lead the youth team volunteers and be a new spiritual leader for the youth. We welcomed Beau Brown with open arms in June of 2017.

Beau's work with the youth started slow as our youth are very spread thin throughout the summer months with sports, summer camps and family vacations. He hosted "Lunch with Beau's" once a week throughout July but only had the same 2-3 kids each week. Sunday school was conducted by Tricia and Brett Shelton until August 1 to allow Beau time to be involved in worship but he did attend a few times to start to get to know the youth and see how the programming went. The second annual Whihala Beach service as well as the annual car wash and a back to school youth night were organized by volunteers in August allowing for Beau to be introduced to more of the youth as well as see how things are handled. Our group then took a back seat trying to allow Beau opportunity for leadership. Besides the youth helping with the spaghetti lunch for the Eric Estill 5K Walk/Run and Wednesday and Thursday night volleyball starting in November, not much other activity was planned for the youth. Even Sunday morning programming fall by the wayside as Beau did not seem to be available on Sunday mornings.

With Beau's departure in December 2017, the youth team re-grouped under the direction of David Lemke. Bill Cangiano stepped up to oversee the budget and check requests. Nicole Nita is serving as the group secretary and handles communications. The few events already on the calendar were picked up/coordinated and supervised by different members of the committee – such as serving soup at Living Nativity and enjoying a Christmas Party and bowling fellowship over Christmas Break. Volleyball was already in place with experienced coaches. Dave Lemke, Dave Dawes, Bill Cangiano and Bridgette Speranza continue to coach the high school volleyball program. We asked Jacob Opat and Marcello Urbaniwicz (volleyball alumni) to join the youth team and both stepped up to help Mike Pawlicki with the middle school volleyball program.

The youth team is dedicated to continuing the success of the volleyball program, re-instating Sunday Morning Programming, hosting more fellowship events (a winter party is planned for February) and offering mission opportunities to our youth, including the summer mission trip. Our youth have been resilient during all the changes and many have developed wonderful relationships with the many adults who have been the constant for their programming over the past few years. However, the program can be improved and expanded if the youth had a dedicated staff member. We will continue to serve our youth to the best of our abilities but look forward to welcoming a new youth director.

## 2017 Annual Report - Deacons

*It is the duty of deacons, first of all, to minister to those who are in need, to the sick, to the friendless, and to any who may be in distress both within and beyond the community of faith. Other duties include, leading the people in worship through prayers of intercession, reading the Scriptures, presenting the gifts of the people, and assisting with the Lord's Supper.*  
--Book of Order, G-6.0400

Organizationally, the WPC Board of Deacons is led by a Moderator and consists of 24 members, each serving a 3-year term with eight deacons being replaced annually. In broad terms, our Deacons serve the church *compassionately* in a number of ways.

Requirements for deacons consist of:

- Attend a monthly meeting on the 3rd Tuesday of the month (no meetings July or August)
- Correspondence with zone members when necessary
- Sign up for a Ministry team which fits their strengths (see below) and help perform duties as necessary.
- Serve coffee during fellowship time every 8 weeks
- Assist with funeral luncheons by providing food or helping serve/set up

### **Deacon Ministry Teams:**

1. **Congregational Care** - Sending cards, making phone calls and even an occasional visit to members who are sick, in the hospital or just need some prayers.
2. **Adopt-A-Family** - Our annual mission project which takes place at Christmastime. 2017 was another successful year and we provided gifts to almost 30 people in need from six families.
3. **Bereavement Luncheons** - help coordinate luncheons for families - typically on Saturdays. There were seven luncheons we provided food and service for in 2017
4. **Fellowship / Coffee** - Coordinating the fellowship hour in between services.
5. **New Initiatives** - Serves as "Think tank" to discuss/flesh out new ideas and present recommendations to full deacons group for discussion. We helped coordinate member sign ups to take pictures for the new church directory, which was a HUGE job and would not have been accomplished without the help of all deacons!

Respectfully submitted,  
Adam Keefner

## **New Members Committee – 2017 Annual Report**

In 2017, the New Members committee focused on welcoming and following-up with visitors, acquainting prospective new members with the programs and ministries of the church, and helping them become part of the WPC family through orientation and membership. The committee is co-chaired by Brad Fuhs and Merit Lemke. Other committee members include: **Chuck Lansdowne, Nancy Quinn, Vanessa Chapa, Justin & Audrey Luckey**, as well as the invaluable **Peg Schoon**, who diligently identifies worship service visitors and ensures the “pie ministry” is appropriately mobilized!

### **2017 Orientation Sessions and New Members**

We had two New Member Orientation sessions in 2017, with one session conducted in February and the other in August. Each orientation session consists of two Sunday night meetings, where the prospective new members get an opportunity to:

- Meet and mingle with each other, Quincy, the staff, and other members of WPC
- Learn about the Presbyterian denomination overall, and the programs and ministries at WPC
- Ask questions

In total, we had 23 wonderful people join WPC as new members in 2017. New members were encouraged to get involved by joining programs and ministries within the church, and if possible, to participate in the Spiritual Gifts class to see where God can use their gifts and talents. We are blessed to have had so many people join WPC in 2017; and the committee deeply appreciates the help and support of the staff and other members of the congregation who helped make the orientation sessions successful and meaningful for all.

### **Looking Forward – 2018 and Beyond**

In 2018, we plan to conduct at least two New Member Orientation sessions. In addition, we plan to examine and hopefully improve our visitor outreach, hospitality, and new member assimilation efforts and programs. Similarly, we would like to update our informational materials for visitors regarding our ministries, youth programs, and other activities of interest.

### **Special Thank You to Chuck Lansdowne**

The New Members committee would especially like to recognize Chuck Lansdowne for his long-time service as chairman. WPC has benefitted tremendously from his 11 years of faithful and caring leadership. Thank you, Chuck!

Respectfully Submitted,

Brad Fuhs  
Merit Lemke

## **Memorial Garden Committee – 2017**

**Members:** John Karcher, Heidi Morgan, and Mike Moses – Chairperson

**Purpose:** To Manage and maintain the Memorial Garden as a dignified place for the internment of cremated remains for Westminster members and their families.

The Memorial Garden columbarium structure and initial landscaping were completed in May of 2002 and dedicated on Memorial Sunday of that year. Since that time additional landscaping and seasonal flowers have been donated and maintained by many volunteers. Lighting was added in 2009.

All 68 niches have been sold and 57 internments have taken place as of the end of 2017. Plans have been developed and materials have been purchased for the addition of 42 niches. Construction will begin in the spring of 2018.

Respectfully submitted,

Mike Moses

# MISSION

## Annual Report 2017- The Mission Team-Amy Franklin

The Mission Team coordinated many events and supported a variety of causes during 2017. Included are the highlights from each of our groups and where our support went this year.

Loaves & Fishes-a new stove has been added and are cooking more than ever! Some of the churches who are part of the ones who cook have had to stop or reduce the meals they are covering and WPC has picked up the extra days. We are currently feeding 40 for lunch and 80-100 at night. Luckily, donations have increased!

Habitat for Humanity-we accomplished a fantastic church wide panel build that included us paying for all the supplies in our parking lot with approximately 30 volunteers along with lunch being prepared and served by volunteers. Additionally, we held 2 other build site volunteer days with small volunteer groups at locations in Gary and Lowell.

Mission Marketplace-has been selecting wonderful new items and really improving their display! They have had a great year!

Heart for Africa-security has been a struggle for them this year, they are looking for ways to improve. During the year, they have "baby showers" that people can shop and send to them by using/ordering on amazon. We supported them this way and donate directly when they were having a matching by a donor.

Living Waters-WPC participated in two mission trips to Guatemala this year with Living Water World Missions. Jerry Pearson was on the team in April. Christina and Grace Iwachiw and Mike and Mary Pawlicki went in June. Additionally we purchased the water filtration system installed on the June trip. Also held a donation drive for the bottles and collected \$2050 which was matched and will provide 500 5gal bottles for the people of Guatemala.

The Eric Estill Memorial 5K & Pasta Lunch held on 10/21/17 raised over \$15,000.00. Support will be distributed to Westminster Kid's and Youth Programs, WPC Vacation Bible School, WPC Pre-School, Westminster Music Ministry, Lake Central Dollars for Scholars, Eternal Valor Foundation - Munster & Samaritan Counseling Center- Munster.

Loving Hands-They have crafted scarves, hats, lap robes, capes, socks, mittens, prayer shawl, lap gowns, chicken sweater(yes for a chicken!), potholders, scrubbers, dishtowels, and headbands. These items were given to local shelters, nursing homes, schools, church, homeless, and veterans.

Every year, the Salvation Army Rehab Center in Gary asks us to help provide the men in the center receive a Christmas gift. The past couple of years have been Hats & Gloves that we ask for sponsorship, we are able to give 100 sets!

Hurricane Harvey Collection an unexpected disaster that had a remarkable outpouring of critically needed items collected in just a few short weeks after Hurricane Maria hit Puerto Rico

the Mission team allocated \$1000.00 for goods to be sent to an organization working with the FEMA pipeline to distribute the supplies to the island.

We gave donations to Men's and Women's Kairos, Healing Faith, Eternal Valor, Christmas Joy Special Offering, Kemmerer Village, Shirley Heinz, Sojourner Truth, St. Monica Home, Nazareth Home, Malawi Matters, and Clearlake Church, TX to help feed volunteers with hurricane cleanup. For the City Rescue Men's, we wanted them to receive a Christmas gift and sent them hats & gloves!

### **Giving Tree 2017**

Westminster continues to be a light in the community and the world. Our lovely tree, ***"Sharing God's Light"*** was shining brightly in Fellowship Hall during the entire Advent season. Individuals and families were invited to make a donation to one of ten organizations in honor of a friend or family member. In return, donors received gift card(s) to mail with inserts describing the organization(s) selected along with an ornament to hang on the tree. **Patty Dawes** designed the glitzy paper ornaments and our artisans crafted them in two sessions. It was a lovely spectacle of silver and gold reflective light! Special thanks to **Mike Moses** for erecting the tree again this year!

Thank you for your generosity.  
Mission Team

### **Giving Tree Results:**

<b>Organizations receiving support</b>	<b>Amount (\$)</b>
Dunes Learning Center	700.00
Geneva Center	2,665.00
Greater Hammond Community Services	1,333.00
Habitat for Humanity	515.00
Heart for Africa	1,495.00
Heifer International	1,510.00
Living Water World Missions	2076.00
Loaves & Fishes	6,169.00
Samaritan Center	1,130.00
Sojourner Truth House	785.00
<b>TOTAL</b>	<b>\$18,378.00</b>

## Caps and Lids Collection

The “Caps and Lids Collection” is a project designed to keep non-recyclable plastics out of landfills while providing parks, school, and non-profit organizations with useful, durable, and pleasant-looking park benches.

The types of caps and lids being collected include clean

- Snap-On cottage cheese, coffee can, and yogurt lids
- Twist-on medicine, drink, and milk bottles, including the ring
- Flip-top ketchup and condiment bottles
- Large twist-off lids (such as detergent)
- Spout lids (such as squirt mustard)

Unusable are the flimsy lids for fast-food soft-drink cups as well as any items made fully or partially of metal including:

- Apple sauce lids that have a metal lid surrounded by plastic
- Squeeze-trigger spray lids that have a steel spring inside
- Stay-tabs or flip-tops from beverage cans.

Not useful are plastic items that are not caps or lids.

This project grew out of an earlier Westminster Pre-school project in which the collection of these non-recyclable plastics that resulted in the bench in the pre-school’s playground.

Members are encouraged not to put these materials into the trash, but rather to bring them to church and either give them directly to Ken or Peg Schoon or to leave them in the collection area near the entrance to South Hall. All donated caps and lids are removed weekly from the church and stored at home until they can be taken to the Dunes Learning Center at the Indiana Dunes National Lakeshore. Then, when 400 pounds of caps and lids have been received, volunteers from the Pines Village Retirement Home in Valparaiso load them on a truck and take them to Green Tree Plastics in Evansville, Indiana, where they are melted down and formed into a park bench.

The benches are then brought back to the Learning Center where they easily withstand northwest Indiana’s weather.

There are no financial costs to WPC for this project.

Ken Schoon  
Cap and lid coordinator

